



REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8
Telephone: (250) 960-4400 / Fax: (250) 563-7520
Toll Free: 1-800-667-1959 / www.rdffg.ca

REPORT FOR CONSIDERATION

TO: Chair and Directors
FROM: Sarah White, General Manager of Financial Services
DATE: March 6, 2026
SUBJECT: Q4 Procurement Quarterly Report: October to December 2025
SUMMARY: Purpose: For Information

Attachments: None
Previous Reports: None

RECOMMENDATION(S):

THAT the report dated March 6, 2026, regarding “Q4 Procurement Quarterly Report: October to December 2025” be received for information.

ENTITLEMENT	HOW VOTE COUNTED
All 1 Director/1 vote	Majority

ISSUE(S):

As recommended by the Auditor General for Local Government, this report provides information to the Board concerning contracts entered into by the Regional District of Fraser-Fort George for the time period of October 1 to December 31, 2025.

This report will be provided to the Board quarterly and the Board is not being asked to take any action.

RELEVANT POLICIES:

- Regional District of Fraser-Fort George Delegation Bylaw No. 3276, 2022:
 - provides for delegation of authority to members of administration to enter into contracts and corporate financial transactions subject to certain provisions and limitations
- Procurement of Goods and Services Policy No. RD-03-09:
 - provides for procurement levels and limits

STRATEGIC PRIORITIES ALIGNMENT:

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> Indigenous and Intergovernmental Partnerships | <input type="checkbox"/> Organizational Strength and Adaptability | <input type="checkbox"/> Quality Community Services | <input type="checkbox"/> Environmental Stewardship and Climate Action |
| <input type="checkbox"/> Awareness and Engagement | <input checked="" type="checkbox"/> Statutory or Routine Business | | |

SERVICE RELEVANCE:

Quarterly procurement report applies to all services managed by the Regional District.

FINANCIAL CONSIDERATION(S):

N/A

OTHER CONSIDERATION(S):

Competitive Bids Approved by Board Over \$25,000:

Competitive Bid Number	Project/Services	Approved Amount (excluding taxes)	Supplier
PS-25-06	Salmon Valley Volunteer Fire Department Outbuilding	\$397,800.00	IQ Builders
ES-25-15	Janitorial Services – 155 George Street Facility”	\$5,149.00/monthly For 2 years term	Acme Janitor Service Ltd.

Sole Sourcing Approved by Board:

Service	Project/Services	Approved Amount (excluding taxes)	Supplier
Public Safety	9-1-1 Call Answer Service 9-1-1 Call Handling System Expansion	\$273,473.30	Comtech Solacom Technologies Inc.

Agreements Approved by Board:

Service	Project/Services	Approved Amount (excluding taxes)	Supplier
Regional Grants in Aid	Prince George Air Quality Service Improvement Agreement (January 2026 to December 2028)	\$12,000 per year January 2026 to December 2028	Prince George Air Improvement Roundtable
Economic Development	Sponsorship	\$20,000	Caledonia Nordic Ski Club

Contract Extensions Approved by Board:

Competitive Bid Number	Project/Services	Approved Amount (excluding taxes)	Supplier
ES- 22- 11	Solid Waste Hauling Services Contract – McBride & Valemout Regional Transfer Stations	\$2051.06/haul. Estimated to be \$371,241 per year	Twin Rivers Developments Ltd

Contract Amendments Approved by Board:

Competitive Bid Number	Project/Services	Approved Amount (excluding taxes)	Supplier
N/A	Centralized Fire Dispatch Services (2022 to 2028 Contract Term) Amended for additional fire dispatch operators for 2026 and 2027	\$241,000 (2026) \$245,000 (2027)	City of Prince George
PS-25-02	Additional Scope of Work – Supply and Installation of Antena Tower at Ness Lake	\$28,360	Westtower Communications

Competitive Bids approved by Administration Over \$25,000:

Competitive Bid Number	Project/Services	Approved Amount (excluding taxes)	Supplier
CS-25-09	Robson Valley Community Centre Audio Visual Replacement Project	\$47,740	Sapphire Sound Inc.

Competitive Bids approved by Administration Under \$25,000:

Competitive Bid Number	Project/Services	Approved Amount (excluding taxes)	Supplier
ES-25-14	Mackenzie Regional Transfer Station Snow Clearing and Sanding Services:	Price per service:	4-D Warner Enterprises Ltd.
	Snow Clear Transfer Station	\$765	
	Snow Clear Landfill	\$255	
	Sanding Transfer Station	\$335	
	Sanding Landfill	\$220	

Sole Sourcing Approved by Administration:

Service	Project/Services	Expenditure (excluding taxes)	Supplier	Note
Environmental Services	Legrand Regional Landfill – Cover and Compaction Services	\$11,970.00	Centerfire Holdings Ltd.	1
Public Safety	Holiday Mountain Flight and Fuel for tower upgrades	\$13,268	Yellowhead Helicopters Ltd	2
Public Safety	Ness Lake Fire Department- Fire Hoses	\$19,345	Brogan Fire & Safety	3
Sustainable Practices	Feasibility Studies for Gas Absorption Heat Pumps	\$40,000	Fisher Resource Efficiency	4
Public Safety	Ground ladder testing	\$14,118	Inter-Mountain Testing Ltd.	5
Community Services	Robson Valley Recreation Center - led paint remediation	\$25,540	Napp Enterprises Ltd.	6

Note(s):

1. Supplier was retained as the sole contractor operating in the area.
2. This helicopter charter was sole sourced due to weather-dependent access to the fly-in-only mountain site and limited aircraft availability during wildfire season. The selected operator is one of the few with proven experience at RDFFG repeater locations, offers reliable availability during peak demand, and has historically provided lower rates than other local providers. Based on operational familiarity, safety record, and overall best value, this vendor was selected as the only practical option.
3. Purchased from this vendor to ensure consistency of inventory. Items purchased from UBCM grant.
4. This vendor was selected at the recommendation of FortisBC to assess the feasibility of Gas Absorption Heat Pumps at the Beaverly Fire Hall and Exploration Place facilities. This project was funded through FortisBC grant funding.
5. Annual ladder testing services purchased from this vendor as it is the only vendor in BC that is mobile and provides this service with required engineering letter backing.
6. Sole sourced in order to remediate led paint at the Robson Valley Recreation Center related to capital improvements underway at this location based on WorkSafe assessment. This contractor was chosen based on their previous work to assess hazardous materials with the Regional District in the past two years.

Procurement Approved by Administration:

Procurement Process	Service	Project/Services	Expenditure (excluding taxes)	Supplier
Quotations	Environmental Services	Hazardous Tree Removal	\$14,200	Professional Tree Removal Ltd
Quotations	Environmental Services	Replace all Guard Rails to meet WCB Standards	\$21,451	True North Millwright Services Inc
Quotations	Public Safety	Boiler Replacement – Beverly Firehall	\$16,950	All Pro Plumbing and Heating
Quotations	Public Safety	Pilot Mountain Fire Department - Pagers	\$10,824	B.K. Two-Way Radio Ltd.
Quotations	Public Safety	Salmon Valey Fire Department – Paving	\$11,848	Rock-Tech Paving Ltd
Quotations	Public Safety	Turnout Gear - Salmon Valey Fire Department	\$17,724	Rock Mountain Phoenix

Procurement via Pre-Qualification:

Service	Project/Services	Expected Expenditure (excluding taxes)	Supplier
None			

Contract Extensions Approved by Administration:

Competitive Bid Number	Project/Services	Expected Expenditure (excluding taxes)	Supplier
None			

Recurring Annual Renewals Approved by Administration:

Service	Project/Services	Expenditure (excluding taxes)	Supplier	Note
Information Technology	Annual Software Renewal	\$12,881	BeyondTrust Corporation	1
Public Safety	9-1-1 Emergency Response – Annual Software Renewal	\$102,488	Centralsquare Canada Software Inc.	2
Financial Services	Vadim Software Annual Maintenance Renewal for 2026	\$28,688	Centralsquare Canada Software Inc.	3
Public Safety	Telecommunications Software Support Renewal (March 2025 to 2026)	\$26,406	Comtech Solacom Technologies.	4
Financial Services	Questica Annual Subscription (2026)	\$13,563	Euna Solutions Canada	5
Information Technology	City Report Annual Renewal	\$21,164	Noratek Solutions Inc.	6
Information Technology	Hardware, licensing and maintenance required for Next Generation 9-1-1 project	\$2290,010	Softchoice Canada Corp.	7

Note(s):

1. Annual renewal of remote management software with existing vendor.
2. Required annual maintenance agreement for computer aided dispatch and records management software for fire dispatch.
3. Required annual software renewal for Regional District accounting software.
4. 1-year Solacom support renewal for 9-1-1 Emergency Response can only be provided by this vendor.
5. Required software license for users Questica budget software for use in budget monitoring, along with required annual maintenance fees.

6. Annual licensing required to maintain City Reporter Software for payroll and liability inspections. Software is a custom package; therefore, only one vendor to purchase licensing from.
7. SQL and WIN servers, perpetual licences and maintenance for November 1, 2025 to September 30, 2028 required for Next Generation 9-1-1 project, funded by UBCM grant.

Flow through of Government Grants:

Service	Project/Services – Recipient	Amount of Grant	Grant Provider
None			

Procurement via Emergency Purchasing:

Incident	Service	Project/Services	Expenditure (excluding taxes)	Supplier	Note
Fire Truck Repair Mack V6N112C7NB068636	Public Safety	Emergency Fire Truck Transmission repair	\$12,523	Prince George Truck & Equipment	1
BC Summer Wildfires	Public Safety	BC Wildfire Service	\$12,565	Kemble, Bryant	2
BC Summer Wildfires	Public Safety	BC Wildfire Service	\$12,565	Somerville, Johnna	2

Note(s):

1. Urgent transmission repairs for Beaverly Volunteer Fire Department emergency fire truck.
2. Amount paid to volunteer fire fighters who participated in wildfire deployment with crews from volunteer fire protection departments. Amount paid is based on hours worked and corresponds to amounts billed by the Regional District to BC Wildfire Service.

DECISION OPTIONS:

1. Approve recommendation.

COMMENTS:

Financial Services Administration has provided this report for the Board’s information to summarize the contracts entered into for the period of October 1 to December 31, 2025.

Respectfully submitted,

“Sarah White”

Sarah White
General Manager of Financial Services

SW:dg