



REGIONAL DISTRICT of Fraser-Fort George

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REPORT FOR CONSIDERATION

TO: Chair and Directors

FROM: M. Connelly, General Manager of Legislative and Corporate Services

DATE: November 3, 2025

SUBJECT: Proposed 2026 Regional Board Meeting Schedule

SUMMARY: Purpose: Consider approval of the 2026 Board Meeting Schedule

File No.: BOA 1.0

Attachments: Draft 2026 Board Meeting Schedule
Previous Reports: None

RECOMMENDATION(S):

1. THAT the report dated November 3, 2025, regarding "Proposed 2026 Regional Board Meeting Schedule" be received for information.
2. THAT the 2026 Regional Board Meeting Schedule as attached to the report dated November 3, 2025, be approved.

ENTITLEMENT	HOW VOTE COUNTED
All 1 Director/1 vote	Majority
All 1 Director/1 vote	Majority

COMMENTS:

Regional Board Procedure Bylaw No. 3267, 2022 requires that the Board determine the schedule of meetings for the coming calendar year at the inaugural Board Meeting. The Procedure Bylaw sets out that all regular meetings of the Board will be held on the third Thursday of each month, commencing at 1:30 p.m. and in accordance with the approved schedule of meetings, unless otherwise determined by resolution of the Board.

Committee of the Whole meetings are typically held in January and February and are dedicated to budget deliberations. Currently Committee meetings are scheduled in conjunction with the Board meeting each month at dates and times that are determined by the Chief Administrative Officer.

In the proposed 2026 schedule there are variations, as set out below, to accommodate other scheduled events and timing considerations:

- January Committee of the Whole meeting - This meeting is proposed to be scheduled for the Friday (January 16) following the Regional Board meeting on Thursday (January 15) to avoid a conflict with a member municipality council meeting.
- February Committee of the Whole and Regional Board meetings – These meetings are proposed to be scheduled for the fourth Wednesday (February 25) and Thursday (February 26), respectively, to allow additional time for completion of budgets due to the CUPE labour disruption.
- May Regional Board meeting: This meeting is proposed to be scheduled for the second Thursday (May 14) due to a conflict with the dates for the North Central Local Government Association’s Annual General Meeting and Convention.
- September Regional Board meeting: This meeting is proposed to be scheduled for the fourth Thursday (September 24) as the third Thursday conflicts with the dates for the Union of BC Municipalities Convention.

The Board meeting scheduled for June is proposed to be held in the Village of McBride. This is consistent with the practice adopted in 2024 of holding one board meeting per year in a member municipality or electoral area and supports the Board's strategic priority of awareness and engagement.

In creating the attached proposed schedule, Administration reviewed the council meeting schedules for all four member municipalities, as well as BC statutory holidays, to ensure that there are no conflicts. In addition to the aforementioned events, the dates for annual conferences, such as the Federation of Canadian Municipalities (June 4 - 7, 2026), and the Union of British Columbia Municipalities (September 14 - 18, 2026), were also reviewed to ensure there are no conflicts with the proposed meeting dates.

If the Board is supportive of the proposed schedule, it would be in order to approve the schedule as presented. The approved Board meeting schedule will be posted on Regional District Notice Board, website and distributed to external partners as appropriate. At any time throughout the year, the Schedule of Meetings may be amended, if necessary, by a 2/3 vote of the Board.

Respectfully submitted,

"M. Connelly"

Maureen Connelly
General Manager of Legislative and Corporate Services

MC:dh

Report prepared by: D. Hegel, Confidential Assistant (Corporate Services)