



**COMMUNITY WORKS FUND INTERNAL APPLICATION  
DETAILED PROJECT PLAN**

**Project Name:** Salmon Valley Volunteer Fire Department Storage Building

**Location:** 5155 Salmon Valley Road

**Investment Category:** Fire Halls and Fire Stations

**Investment Subcategory:** Fire Hall and Fire Station Infrastructure

**Prepared by:** Bonnie Seitz, Public Safety Leader

**Project Name:** Construction of a storage building for SVVFD

**Service Name:** Salmon Valley Volunteer Fire Department

**Service Description:**

The Salmon Valley fire protection was established in 1977 and provides fire protection to the community of Salmon Valley and the Wright Creek Road area. The fire department is funded by a property tax levied against the net taxable value of land and improvements within the service area.

**Service Area:** Electoral Area A

**Type of Investment:** New Construction

**Investment Category:** Capacity Building

**Project Category:** Long-term Infrastructure Planning

**GeoLocation:** Longitude: 54°05'00"N Latitude: 120° 42'00"W

**Ultimate Recipient:** Regional District of Fraser-Fort George

**Population directly served by the project # 672**

**First Nation Population directly served by the project # 0**

**Project Priority:**

Fire Chiefs meet annually with the RDFFG to engage in strategic financial planning, addressing the needs for purchases and training. Each year, these needs are prioritized to determine which can be accommodated within the budget and which must be deferred until additional funding becomes available. The budgets for each Volunteer Fire Department (VFD) are itemized to outline anticipated expenses, including training, turnout gear, vehicle equipment, hall maintenance, truck maintenance, and utility costs.

The Salmon Valley Volunteer Fire Department (SVVFD) is quickly outgrowing its current facility and needs an additional building for storage purposes.

**Strategic Plan Alignment:**

Organizational Strength and adaptability as well as Quality Community Services.

**Asset Management Plan:**

This project has not been identified in an asset management plan or facility condition report.

**Project Description:**

This project will support construction of an outbuilding at the Salmon Valley Volunteer Fire Hall to be used for storage for trucks, trailer, equipment and gear.

**Work plan:**

Public Safety staff will work with engineers to go to a competitive bid for construction of an outbuilding to be used as storage for trucks, trailers, equipment and gear.

- Staff to obtain a fee proposal with the engineer
- Staff to work with the engineer to get cost estimates and specifications for the competitive bid
- Staff to work with the engineer on the competitive bid process assuming a MMCD contract will need to be used due to it being a construction project
- Staff to work with the engineer for competitive bid scoring and determining best bid for the construction
- Staff to take a Board report to Board to award the contract
- Staff to work with the engineer for project management and invoice payments

**Anticipated Start Date:** November 21, 2025

**Anticipated Completion Date:** June 30, 2025

**Anticipated Outcomes:**

The demand for inter-agency assistance, particularly during wildfire events, has been increasing annually. Each fire department is committed to enhancing training and expanding equipment inventories not only to strengthen internal resilience and response capacity but also to support neighboring communities in times of need.

**Output:**

Output Indicator – Fire hall or station – Size (m<sup>2</sup>) of increased or improved facilities and installations

Output Indicator Metric – m<sup>2</sup>

Output Indicator Numeric Value - 178

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Outcome Indicator Metric – m<sup>2</sup>

Outcome Indicator Numeric Value -178

**Housing Supply Indicator:**

Not applicable

**Communication Plan:**

Signage will be installed at the site during project construction, and the project will be highlighted in RDFFG social media content.

**Budget:**

<b>Total Project Cost</b>	<b>\$500,000</b>
Amount Requested from CWF	\$250,000
<b>Other Revenue Sources:</b>	
Operating Budget	\$88,000
Operating Reserves	\$102,000
Growing Communities Fund	\$60,000

**Prepared by:** Bonnie Seitz  
November 4, 2025