



REGIONAL DISTRICT of Fraser-Fort George

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REPORT FOR CONSIDERATION

TO: Chair and Directors

File No.: SAL 1.0

FROM: Bonnie Seitz, Community Services Leader

DATE: November 4, 2025

SUBJECT Invitation to Tender PS-25-06 Salmon Valley Volunteer Fire Department Outbuilding

SUMMARY: Purpose: Consider Award of Contract

Attachments:

1. Backgrounder
2. RD 03-09 - Procurement of Goods and Services

Previous Reports:

Item 11.3.1, February 2025

RECOMMENDATION(S):

1. THAT the report dated November 4, 2025, regarding "Invitation to Tender PS 25-06 Salmon Valley Volunteer Fire Department Outbuilding" be received for information.
2. THAT Invitation to Tender PS-25-06 Salmon Valley Volunteer Fire Department Outbuilding be awarded to IQ Builders in the amount of \$397,800 (excluding taxes).

ENTITLEMENT	HOW VOTE COUNTED
All 1 Director/1 vote	Majority
All Weighted	Majority

ISSUE(S):

Salmon Valley Volunteer Fire Department (SVVFD) identified a need for additional secure storage space. The construction of an auxiliary building was included in the 2025 approved budget and workplan in order to meet this need.

The competitive bid process for the construction of an auxiliary building is now complete. Five bids were received in response to the call for tenders. Following evaluation of the bids, Public Safety Administration recommends proceeding with awarding the contract for the SVVFD Outbuilding to IQ Builders in the amount of \$397,800 (excluding taxes).

The Board is being asked to consider authorizing the award of Contract PS-25-06 SVVFD Outbuilding to IQ Builders in the amount of \$397,800 (excluding taxes).

RELEVANT POLICIES:

1. Policy RD-03-09: Procurement of Goods and Services
 - to establish a consistent approach for the procurement of goods and services which ensures best value is obtained when spending public funds.
2. Regional District of Fraser-Fort George Delegation Bylaw No. 3276, 2022
 - requires contracts over \$100,000 in value to be considered for approval by the Board.
 - provides for the delegation of authority to the Chair and Corporate Officer to execute contract as per Bylaw.

STRATEGIC PRIORITIES ALIGNMENT:

- | | | | |
|--|--|--|---|
| <input type="checkbox"/> Indigenous and Intergovernmental Partnerships | <input checked="" type="checkbox"/> Organizational Strength and Adaptability | <input checked="" type="checkbox"/> Quality Community Services | <input type="checkbox"/> Environmental Stewardship and Climate Action |
| <input type="checkbox"/> Awareness and Engagement | <input type="checkbox"/> Statutory or Routine Business | | |

SERVICE RELEVANCE:

The Salmon Valley Fire Protection service was established in 1977 and provides fire protection to the community of Salmon Valley and the Wright Creek Road area.

FINANCIAL CONSIDERATION(S):

During the budget review process, and in consultation with the Salmon Valley Fire Chief and the Salmon Valley Fire Protection Community Consultation Committee, it was confirmed that the funding for the construction of the outbuilding would be sourced from operating reserve funds, along with grant contributions from the Community Works Fund and the Growing Communities Fund.

OTHER CONSIDERATION(S):

The demand for inter-agency assistance, particularly during wildfire events, has been increasing annually. Each fire department is committed to enhancing training and expanding equipment inventories, not only to strengthen internal resilience and response capacity but also to support neighbouring communities in times of need.

SVVFD is rapidly outgrowing its current facility and requires an additional building to accommodate storage needs, including space for the backup water tender, wildland interface firefighting equipment, and in the coming years, the backup engine.

DECISION OPTIONS:

1. Approve recommendations.
 - Contract PS-25-06 SVVFD Outbuilding will be awarded to IQ Builders in the amount of \$397,800 (excluding taxes); and
 - Contract PS-25-06 will be finalized and executed.

Other Options:

- a. do not approve the award of PS-25-06
 - Contract PS-25-06 will not be entered into and Salmon Valley Volunteer Fire Department will not proceed with the construction of the needed outbuilding to store their backup apparatus.

COMMENTS:

Public Safety Administration recommends proceeding with awarding the contract for the construction of an outbuilding for SVVFD, in the amount of \$397,800 (excluding taxes), to IQ Builders.

Respectfully submitted,

“Bonnie Seitz”

Bonnie Seitz
Community Services Leader

BS:mz