



# REGIONAL DISTRICT of Fraser-Fort George

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## REPORT FOR COMMITTEE CONSIDERATION

TO: Chair and Members, Environment and Parks Standing Committee

File No.: VEHI 1.2

FROM: Darren Wahl, Manager of Solid Waste Operations

DATE: July 2, 2025

SUBJECT ES-25-07 Supply and Deliver Two 4-Wheel Drive Pickup Trucks

SUMMARY: Purpose: Consider Award of Contract

Attachments: Backgrounder

Previous Reports: Item No. 5.3, April 2025

### RECOMMENDATION(S):

1. THAT the report dated July 2, 2025, regarding "ES-25-07 Supply and Deliver Two 4-Wheel Drive Pickup Trucks" be received for information.
2. THAT the Committee recommend to the Board that Contract ES-25-07 Supply and Deliver Two 4-Wheel Drive Pickup Trucks be awarded to Wood Wheaton Supercentre for the total price of \$115,896 (excluding tax).

ENTITLEMENT	HOW VOTE COUNTED
All 1 Director/1 vote	Majority
All 1 Director/1 vote	Majority

### ISSUE(S):

At the regular meeting held April 17, 2025, the Board approved entering into a competitive bid process for the supply and delivery of two 4-wheel drive pickup trucks for Environmental Services Solid Waste Operations. Request for Proposals for Contract ES-25-07 Supply and Deliver Two 4-Wheel Drive Pickup Trucks was available on the Regional District [web site page](#) and the Provincial BCBid® website as of June 13, 2025, with a closing date of June 27, 2025. Four complete bids were received from qualified service providers.

The Committee is being asked to recommend to the Board to consider the award of Contract ES-25-07 Supply and Deliver Two 4-Wheel Drive Pickup Trucks to Wood Wheaton Supercentre for the total price of \$115,896 (excluding taxes).

### RELEVANT POLICIES:

1. Regional District of Fraser Fort-George Delegation Bylaw No. 3276, 2022:
  - provides for requirement of Board authorization for contracts over \$100,000 in value
2. Policy RD-03-09: Procurement of Goods and Services
  - provides for procurement levels and limits
3. Corporate Climate Change Action Plan:
  - supports the reduction of energy consumption and CO2 emissions in Regional District operations
  - supports the initiative to demonstrate leadership within the Regional District organization and serves as a role model for the community
  - supports the initiative to utilize and operate our fleet vehicles in a manner that conserves energy use and reduces greenhouse gas emissions

**STRATEGIC PRIORITIES ALIGNMENT:**

- |  |  |   |   |
|--|--|---|---|
| <input type="checkbox"/> Indigenous and Intergovernmental Partnerships | <input checked="" type="checkbox"/> Organizational Strength and Adaptability | <input type="checkbox"/> Quality Community Services | <input type="checkbox"/> Environmental Stewardship and Climate Action |
| <input type="checkbox"/> Awareness and Engagement                      | <input checked="" type="checkbox"/> Statutory or Routine Business            |   |   |

**SERVICE RELEVANCE:**

The Regional District operates an extensive network of solid waste facilities with maintenance needs to provide safe access and use to customers, haulers and staff.

**FINANCIAL CONSIDERATION(S):**

The estimated cost for replacement vehicles is reflected in the 2025 Solid Waste Management (3305) budget.

**OTHER CONSIDERATION(S):**

N/A

**DECISION OPTIONS:**

1. Approve recommendations:
  - a recommendation will be made to the Board to consider award of Contract ES-25-07 Supply and Deliver Two 4-Wheel Drive Pickup Trucks to Wood Wheaton Supercentre for the total amount of \$115,896 (excluding taxes)

Other Options:

- a. Do not award the contract to supply and deliver two 4-Wheel Drive Pickup Trucks to Wood Wheaton Supercentre
  - Would leave Environmental Services - Solid Waste Operations without reliable vehicles to perform operational maintenance tasks at regional solid waste facilities.

**COMMENTS:**

Environmental Services Administration recommends that Contract ES-25-07 Supply and Deliver Two 4-Wheel Drive Pickup Trucks be awarded to Wood Wheaton Supercentre.

Respectfully submitted,

“Darren Wahl”

Darren Wahl  
Manager of Solid Waste Operations

DW:jt



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## BACKGROUNDER – ES-25-07 AWARD INFORMATION

The Regional District issued a Request for Proposal for ES-25-07 Supply and Deliver Two 4-Wheel Drive Pickup Trucks which was made available on the Regional District web page and the Provincial BCBid® website on June 13, 2025. The proposal submittal deadline was June 27, 2025. Four qualified submissions have been received in response to the proposal call. Staff has reviewed and evaluated the proposals using the criteria outlined in the Request for Proposal.

The evaluation criteria for the proposal include consideration for:

- Experience/References
- Proposed Product Suitability to Task
- Delivery Date
- Price
- Nearest Service Warranty Facility to Prince George.

Proposal scoring was as follows:

Name	Amount (excluding taxes)	Scoring
Wood Wheaton Supercentre	\$115,896	89
Northland Dodge Chrysler Jeep Ram	\$ 128,143	78
Driving Force Fleet Solutions	\$116.998	56.50
Prince George Ford	\$131,196	50

Wood Wheaton Superstore meets the requirements of the Request for Proposal for Contract ES-25-07 Supply and Deliver Two 4-Wheel Drive Pickup Trucks.