



# REGIONAL DISTRICT of Fraser-Fort George

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## REPORT FOR COMMITTEE CONSIDERATION

TO: Chair and Members, Environment and Parks Standing Committee File No.: VEHI 1.2

FROM: Darren Wahl, Manager of Solid Waste Operations

DATE: April 4, 2025

SUBJECT: Supply and Delivery of two Crew Cab 4x4 Pickup Trucks for Environmental Services – Solid Waste Operations.

SUMMARY: Purpose: Consider Competitive Bid Process  
Attachments: None  
Previous Reports: None

### RECOMMENDATION(S):

1. THAT the report dated April 1, 2025, regarding “Supply and Delivery of two Crew Cab 4x4 Pickup Trucks for Environmental Services – Solid Waste Operations.” be received for information.
2. THAT the Committee recommend to the Board that a competitive bid process be entered into for the supply and delivery of two crew cab 4x4 pickup trucks for Environmental Services- Solid Waste Operations and that the bid process include options for both new and lease return vehicles.

ENTITLEMENT	HOW VOTE COUNTED
All 1 Director/1 vote	Majority
All 1 Director/1 vote	Majority

### ISSUE(S):

Environmental Services- Solid Waste Operations requires two pickup trucks to perform routine field and liability inspections, maintenance, winter snow plowing and sanding, and contract supervision at regional transfer stations and solid waste facilities. These facilities are located throughout the Regional District and are operated year-round. Adding two pickup trucks will give Environment Services the flexibility to transfer one 2014 Dodge ½ ton pickup truck to the Valemount Regional Transfer Station and replace the 2017 GMC ¾ pickup truck that was transferred to the Mackenzie Regional Transfer station from the Foothill Boulevard Regional Landfill.

Past procurement processes have not explicitly provided the option for bidders to offer lease return vehicles; however, based on vehicle purchases over the past several years, there has been challenges in procuring new vehicles at the budgeted costs and receiving them in a timely manner. The purchase of a suitable lease return vehicle that may have up to 20,000 kms on its odometer, could certainly fulfil the transportation and operational needs, as well as delivery timelines, for solid waste operations for many years to come. It is also important to note that lease return vehicles:

- still retain manufacturer warranties in most cases and have fully documented service records and dealership warranties; and,
- the average purchase price can be approximately 30% less when compared to a new build purchase price.

The Committee is being asked to recommend to the Board that a competitive bid process be entered into for the supply and delivery of two crew cab 4x4 pickup trucks for Environmental Services Solid Waste Operations and that the bid process include options for both new and lease return vehicles.

**RELEVANT POLICIES:**

1. Regional District of Fraser Fort-George Delegation Bylaw No. 3276, 2022:
  - provides for requirement of Board authorization for contracts over \$100,000 in value
2. Policy RD-03-09: Procurement of Goods and Services
  - provides for procurement levels and limits
3. Corporate Climate Change Action Plan:
  - supports the reduction of energy consumption and CO2 emissions in Regional District operations
  - supports the initiative to demonstrate leadership within the Regional District organization and serves as a role model for the community
  - supports the initiative to utilize and operate our fleet vehicles in a manner that conserves energy use and reduces greenhouse gas emissions

**STRATEGIC PRIORITIES ALIGNMENT:**

- |  |  |   |   |
|--|--|---|---|
| <input type="checkbox"/> Indigenous and Intergovernmental Partnerships | <input checked="" type="checkbox"/> Organizational Strength and Adaptability | <input type="checkbox"/> Quality Community Services | <input type="checkbox"/> Environmental Stewardship and Climate Action |
| <input type="checkbox"/> Awareness and Engagement                      | <input checked="" type="checkbox"/> Statutory or Routine Business            |   |   |

**SERVICE RELEVANCE:**

The Regional District operates an extensive network of solid waste facilities with maintenance needs to provide safe access and use to customers, haulers and staff.

**FINANCIAL CONSIDERATION(S):**

The estimated cost for replacement vehicles is reflected in the 2025 Solid Waste Management (3305) budget.

**OTHER CONSIDERATION(S):**

The Solid Waste Operation's vehicles drive on various road surfaces in all weather conditions year-round and are occupied by staff for up to six hours per day. The vehicles need to be 4-wheel drive for safety, built for work and economical on fuel.

**DECISION OPTIONS:**

1. Approve recommendations.
  - a recommendation will be made to the Board to consider entering into a competitive bid process for the supply and delivery of two crew cab 4x4 pickup trucks for Environmental Services Solid Waste Operations and that the bid process include options for both new and lease return vehicles.

Other Options:

- a. do not make recommendation to the Board to consider entering into a competitive bid process for the supply and delivery of two crew cab 4x4 pickup trucks for Environmental Services Solid Waste Operations and that the bid process include options for both new and lease return vehicles
  - would leave Environmental Services- Solid Waste Operations without reliable vehicles to perform operational maintenance tasks at regional solid waste facilities.

**COMMENTS:**

Environmental Services- Solid Waste Operations require two crew cab 4x4 pickup trucks to perform tasks such as routine field and liability inspections, winter plowing and sanding, and contract supervision at the different Regional District solid waste facilities. Environmental Services Administration recommends that a competitive bid process be entered into for the supply and delivery of two crew cab 4x4 pickup trucks for Environmental Services- Solid Waste Operations and that the bid process include options for both new and lease return vehicles.

Respectfully submitted,

“Darren Wahl”

Darren Wahl  
Manager of Solid Waste Operations

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