

## **SELECT COMMITTEE ON ARTS, CULTURE, HERITAGE GRANTS**

### **Terms of Reference**

#### **1.0 Background:**

The Regional District of Fraser-Fort George Board of Directors (the “Board”) has established the Select Committee on Arts, Culture, Heritage Grants (the “Committee”) to provide advice on the provision of grants for the benefit of arts, culture and heritage programs and services within the Regional District. Seven individuals have been appointed to the Committee.

#### **2.0 Purpose and Mandate:**

**2.1** The mandate of the Committee is to provide advice and recommendations to the Board concerning:

- the disposition of matters which have been specifically referred to the Committee by the Board;
- the disposition of matters which have been referred to the Committee in accordance with Regional District policy; and
- the possible assumption of additional advisory responsibilities which the Committee believes should fall within the Committee’s mandate.

**2.2** The Committee will also make decisions on matters for which corporate authority has been specifically delegated by the Regional Board.

#### **3.0 Chair and Members:**

**3.1** The Committee Members appointed by the Board are the Chair and Vice-Chair of the Cultural Services Advisory Committee along with Megan Brumovsky, Tracy Calogheros, Katherine Carlson, Sharon Stearns and Bridget Uhl.

**3.2** Individuals are appointed for a four-year term.

**3.3** The Chair and Vice-Chair of the Cultural Services Advisory Committee will serve as Chair and Vice-Chair of the Committee.

#### **4.0 Meetings:**

**4.1** The Committee will meet as required to fulfill its mandate. Meetings will be at the call of the Chair or as scheduled in advance by resolution of the Committee. All meetings will be open to the public.

**4.2** All Committee Members may vote on all issues, subject to a declaration of conflict. Voting rights will be determined in accordance with the Regional District’s procedure bylaw.

**4.3** Decisions of the Committee will be made by majority vote of the Members present.

#### **5.0 Reporting:**

The Committee will provide its advice and recommendations to the Board in the form of verbal and written reports from the Chair.