



**REGIONAL DISTRICT
of Fraser-Fort George**

CORPORATE POLICY

No.: RD-08-14

Date Approved: September 18, 2014

Name: Community Works Fund Expenditure Policy

Purpose:	To define a process to allocate the funding received from the Community Works fund, consistent with the terms and conditions of the Community Works Fund Agreement signed with the Union of BC Municipalities.
Authority:	The current Community Works Fund Agreement
Scope:	This policy shall apply to all Community Works Funds.

Definitions: Community Works Fund **means** the funds provided from the Federal gas tax revenues dispersed to local governments in accordance with the terms and conditions set out in the Community Works Fund Agreement

Community Works Fund Agreement **means** the Community Works Fund Agreement in effect at the time this policy is applied.

Policy: To ensure compliance with the Community Works Fund Agreement all projects must be evaluated, approved, and accounted for.

General:

1. Projects or activities must result in tangible capital assets primarily for public use and support outcomes that contribute to the reduction of greenhouse gas emissions, clean air, or clean water.
2. Expenditures proposed for funding from the Community Works Fund may come from staff, Directors, or members of the public to the appropriate General Manager or Manager.
3. Projects that appear eligible will require a detailed project plan and budget with eligible project categories. Community Works Funds can be applied to all of a project or only the portion that meets the requirements.
4. Project eligibility will be determined by the General Manager of Financial Services and the General Manager responsible for the project area.
5. Projects that are deemed to be eligible shall be approved by Board resolution approving the expenditure of monies from the Regional District's Community Works Fund.

**Expiry
Date:**

Review Date: