



# REGIONAL DISTRICT of Fraser-Fort George

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## REPORT FOR CONSIDERATION

TO: Chair and Directors File No.: BUI CON 1.6  
FROM: Gina Layte Liston, Senior Manager of Environmental Services  
DATE: March 5, 2025  
SUBJECT: 155 George Street HVAC Assessment Follow-up- Air Handling Unit Standalone Replacement  
SUMMARY: Purpose: For Information

Attachments:

None.

Previous Reports:

1. Item No. 12.2, February 2025
2. Item No. 12.3, March 2024
3. Item No. 12.2, July 2023

### RECOMMENDATION(S):

THAT the report dated March 5, 2025, regarding “155 George Street HVAC Assessment Follow-up – Air Handling Unit Standalone Replacement”, be received for information.

ENTITLEMENT	HOW VOTE COUNTED
All 1 Director/1 vote	Majority

### ISSUE(S):

At the February Regional District Board meeting the Board chose to postpone a decision on a replacement option for the HVAC (boilers) system at 155 George Street building and requested an estimate on the replacement of the air handling units as a standalone project.

Environmental Services Administration will be in attendance to answer questions.

### RELEVANT POLICIES:

1. Policy RD-03-09: Procurement of Goods and Services
  - provides for procurement levels and limits.

### STRATEGIC PRIORITIES ALIGNMENT:

- Indigenous and Intergovernmental Partnerships
- Organizational Strength and Adaptability
- Quality Community Services
- Environmental Stewardship and Climate Action
- Awareness and Engagement
- Statutory or Routine Business

### SERVICE RELEVANCE:

The 155 George Street Office building is the main office building in which staff work, and where a number of the Regional District of Fraser-Fort George services are provided to the public. The building’s heating system is key to delivering the year-round services of Regional District business.

### **FINANCIAL CONSIDERATION(S):**

Budget implications for the 155 George Street HVAC system replacement are not reflected in the 155 George Street Office Building Budget (1412) for 2025.

In 2025, there is \$15,000 for consultant work to determine a Class B quote for the HVAC system replacement option.

### **OTHER CONSIDERATION(S):**

The costing provided in the previous documents presented at the February Board meeting were for bundled projects that would take into consideration a much larger scope than just the replacement of the air handling unit as a standalone project.

### **DECISION OPTIONS:**

1. Approve recommendation.
  - the report will be received for information.

### **COMMENTS:**

Regional District staff have received cost estimates for the standalone replacement of the 10,000 CFM air handling unit to a 3,000 CFM. The cost estimates provided are approximately \$260,000.00. This includes the air handling unit, installation, retrofits within the building, and contingency.

Respectfully submitted,

“Gina Layte Liston”

Gina Layte Liston  
Senior Manager of Environmental Services

GLL;jt