



REGIONAL DISTRICT of Fraser-Fort George

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REPORT FOR COMMITTEE CONSIDERATION

TO: Chair and Members, Environment and Parks Standing Committee File No.: LAND 1.6.5.6

FROM: Darwin Paton, Environmental Services Technologist

DATE: March 3, 2025

SUBJECT: Contract ES-24-08 Leachate Testing Services – Foothills Boulevard Regional Landfill

SUMMARY: Purpose: Consider Contract Extension
Attachments: Signed Extension Offer Letter dated February 12, 2025 from McElhanney Ltd.
Previous Reports: Item No. 12.3, May 2024

RECOMMENDATION(S):

1. THAT the report dated March 3, 2025 regarding “Contract ES-24-08 Leachate Testing Services – Foothills Boulevard Regional Landfill” be received for information.
2. THAT the Committee recommend to the Board that Contract ES-24-08 Leachate Testing Services – Foothills Boulevard Regional Landfill be approved for a one-year contract extension to McElhanney Ltd. for the term of June 1, 2025 – May 31, 2026.

ENTITLEMENT	HOW VOTE COUNTED
All 1 Director/1 vote	Majority
All 1 Director/1 vote	Majority

ISSUE(S):

The contract for leachate testing services at the Foothills Boulevard Regional Landfill expires on May 31, 2025. The current contract is a multi-term contract that allows for two one-year options to extend on a period-by-period basis with the total duration not to exceed three years. This extension falls into these parameters of current contract conditions and will be the first extension allowable under this contract.

The Committee is being asked to recommend to the Board that Contract ES-24-08 Leachate Testing Services – Foothills Boulevard Regional Landfill be approved for a one-year contract extension to McElhanney Ltd. for the term of June 1, 2025 – May 31, 2026.

RELEVANT POLICIES:

1. Regional District of Fraser-Fort George Delegation Bylaw No. 3276, 2022
 - requires contracts over \$100,000 in value to be considered for approval by the Board
2. Policy RD-03-09: Procurement of Goods and Services
 - provides for procurement levels and limits
3. Regional Solid Waste Management Plan (RSWMP):
 - maintain and operate disposal facility in compliance with municipal wastewater discharge City of Prince George Bylaw No. 9055, 2019, and as outlined under Discharge Permit #006

STRATEGIC PRIORITIES ALIGNMENT:

- | | | | |
|--|---|---|---|
| <input type="checkbox"/> Indigenous and Intergovernmental Partnerships | <input type="checkbox"/> Organizational Strength and Adaptability | <input type="checkbox"/> Quality Community Services | <input type="checkbox"/> Environmental Stewardship and Climate Action |
| <input type="checkbox"/> Awareness and Engagement | <input checked="" type="checkbox"/> Statutory or Routine Business | | |

SERVICE RELEVANCE:

The routine sampling and testing of the leachate discharge from the Foothills Boulevard Regional Landfill assists the Regional District of Fraser-Fort George in meeting its environmental responsibilities and its discharge permit requirements with the City of Prince George.

FINANCIAL CONSIDERATION(S):

Budget implications for this service are reflected in the 2025 Solid Waste Management (3305) Budget.

OTHER CONSIDERATION(S):

N/A

DECISION OPTIONS:

1. Approve recommendations.
 - a recommendation will be made to the Board that Contract ES-24-08 Leachate Testing Services – Foothills Boulevard Regional Landfill be approved for a one-year contract extension to McElhanney Ltd. for the term of June 1, 2025 – May 31, 2026

Other Options:

- a. do not make recommendation to the Board to approve the contract extension for leachate testing services at the Foothills Boulevard Regional Landfill to McElhanney Ltd. for the term of June 1, 2025 – May 31, 2026
 - would result in the delay of the provision of leachate testing services
 - the requirements under the Waste Discharge Permit for leachate with the City of Prince George from the Foothills Boulevard Regional Landfill will not be met

COMMENTS:

McElhanney Ltd. has demonstrated a satisfying level of service in fulfilment of leachate testing services at the Foothills Boulevard Regional Landfill since being under contract with the Regional District. Environmental Services Administration recommends extending the Contract for the term of June 1, 2025 – May 31, 2026.

Respectfully submitted,

“Darwin Paton”

Darwin Paton
Environmental Services Technologist

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