



REGIONAL DISTRICT of Fraser-Fort George

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REPORT FOR COMMITTEE CONSIDERATION

TO: Chair and Members, Environment and Parks Standing Committee File No.: CONT 1.1.2

FROM: Darren Wahl, Manager of Solid Waste Operations

DATE: March 3, 2025

SUBJECT: Fibre Recycling Bin Hauling Services– Rural Transfer Stations

SUMMARY: Purpose: Consider Competitive Bid Process
Attachments: None
Previous Reports: None

RECOMMENDATION(S):

1. THAT the report dated March 3, 2025 regarding “Fibre Recycling Bin Hauling Services” be received for information.
2. THAT the Committee recommend to the Board that a competitive bid process be entered into for the provision of fibre recycling bin hauling services at rural transfer stations and the servicing of three cardboard compactors in Mackenzie, McBride and Valemount.

ENTITLEMENT	HOW VOTE COUNTED
All 1 Director/1 vote	Majority
All 1 Director/1 vote	Majority

ISSUE(S):

In 2024 the long-time service provider for multi-material recycling services in the Regional District's transfer station network indicated that they would not be renewing their contract, Environmental Services Administration approached the Regional Board at the February 2024 meeting with different service provision options. It was decided to seek a partnership with Recycle BC to provide expanded recycling collection services at select Regional District facilities, leaving several facilities without any fibre recycling services.

With Recycle BC services established at three locations in fall 2024, and the addition of two more depots coming summer of 2025, Environment Services Administration began to explore options of returning fibre only recycling services to nine rural transfer stations which include: Cummings Road, Dunster, West Lake, Hixon, Chief Lake, Willow River, Shelley, Berman Lake and Buckhorn. The bid proposal will include the continued servicing of three cardboard compactors already in use at the Mackenzie, McBride and Valemount sites.

The Committee is being asked to recommend to the Board that a competitive bid process be entered into for the provision of fibre recycling bin hauling services at rural transfer stations along with the servicing of three cardboard compactors at the Mackenzie, McBride and Valemount sites.

RELEVANT POLICIES:

1. Delegation Bylaw No. 3276, 2022
 - requires contracts over \$100,000 in value to be considered for approval by the Board
2. Policy RD-03-09: Procurement of Goods and Services
 - provides for procurement levels and limits
3. 2015 Regional Solid Waste Management Plan:
 - provides guidance for residual waste management
 - establishes waste diversion targets

STRATEGIC PRIORITIES ALIGNMENT:

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Indigenous and Intergovernmental Partnerships | <input type="checkbox"/> Organizational Strength and Adaptability | <input checked="" type="checkbox"/> Quality Community Services | <input checked="" type="checkbox"/> Environmental Stewardship and Climate Action |
| <input type="checkbox"/> Awareness and Engagement | <input type="checkbox"/> Statutory or Routine Business | | |

SERVICE RELEVANCE:

The Regional District provides solid waste services for the entire Regional District of Fraser-Fort George including waste diversion opportunities and is committed to supporting waste diversion strategies outlined in the *2025 Regional Solid Waste Management Plan*.

FINANCIAL CONSIDERATION(S):

The prior multi-material recycling program was funded from two budgets: 3305 – Solid Waste and 3307 – Waste Reduction Services. Provisions for this service agreement were considered in the 2025 proposed budget for each service area.

OTHER CONSIDERATION(S):

The largest product category by weight collected under the old multi-material recycling program, was fibre products, including newspapers, cardboard, and mixed paper. Bringing this service back to nine transfer stations will continue to support the objectives identified in the 2025 Regional Solid Waste Management Planning. Also included in this objective is the continued cardboard collection at the Mackenzie, McBride and Valemount sites

DECISION OPTIONS:

1. Approve recommendations.
 - a recommendation will be made to the Board to enter into a competitive bid process for the provision of fibre recycling bin hauling services at rural transfer stations including the servicing of three cardboard compactors at the Mackenzie, McBride and Valemount sites

Other Options:

- a. do not approve entering into a competitive bid process for the provision of fibre recycling bin hauling services at rural transfer stations along with the servicing of three cardboard compactors in Mackenzie, McBride and Valemount
 - would leave Cummings Road, Dunster, West Lake, Hixon, Chief Lake, Willow River, Shelley, Berman Lake and Buckhorn Regional Transfer Stations without fibre recycling services
 - would leave environmental services to continue servicing the three cardboard compactors on a month-to-month basis

COMMENTS:

Environmental Services Administration recommends that a competitive bid process be entered into for the provision of fibre recycling bin hauling services at Cummings Road, Dunster, West Lake, Hixon, Chief Lake, Willow River, Shelley, Berman Lake and Buckhorn Regional Transfer Stations in order to continue to provide some recycling services to these locations. Also to include servicing of three cardboard compactors at the Mackenzie, McBride and Valemount sites.

Respectfully submitted,

“Darren Wahl”

Darren Wahl
Manager of Solid Waste Operations

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