

MINUTES OF THE MEETING OF THE REGIONAL BOARD OF THE REGIONAL DISTRICT OF FRASER-FORT GEORGE HELD ON JANUARY 23, 2025 IN THE BOARDROOM, 155 GEORGE STREET, PRINCE GEORGE, BC.

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Directors Present: Director L. Beckett, Chairperson  
Director D. Alan  
Director J. Atkinson  
Director K. Dunphy  
Director B. Empey (remote)  
Director A. Kaehn  
Director J. Kirk  
Director V. Mobley (remote)  
Director C. Ramsay  
Director G. Runtz  
Director K. Sampson  
Director B. Skakun  
Alternate Director H. Mulyk (remote)  
Alternate Director S. Scott

Staff Present: C. Calder, Chief Administrative Officer  
M. Connelly, General Manager of Legislative and Corporate Services  
K. Jonkman, General Manager of Community and Development Services  
S. White, General Manager of Financial Services  
L. Zapotichny, General Manager of Environmental Services  
S. Rich, Supervisor, Information Technology

Minutes Recorded and Produced by: D. Hegel, Confidential Assistant (Corporate Services)

Media: Colin Slark, Prince George Citizen

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**1. Call to Order**

The Chairperson called the meeting to order at 1:30 p.m.

The Regional District acknowledged the unceded ancestral lands of the Lheidli T'enneh, on whose land we live, work and play.

The Chairperson conducted a roll call to confirm those attending remotely and those attending in person in the Boardroom.

**2. Adoption of Agenda**

Moved by Atkinson  
Seconded by Sampson

*THAT the agenda for the January 23, 2025 Regional Board Meeting be amended with the addition of Item No. 12.1 (Replacement of Proposed Bylaw No.'s 3373 and 3377), and the addition of Item No. 13.2 (Community Services Funding Allocation), and that the agenda be adopted, as amended.*

CARRIED

**3. Consent Agenda**

Moved by Skakun  
Seconded by Empey

*THAT the Consent Agenda, Items No. 3.1 to 3.7, inclusive, be received for information.*

CARRIED

- 3.1 Building Permit Statistics for December 2024
- 3.2 9-1-1 Call Answer and Fire/Rescue Statistics for December 2024
- 3.3 Q4 Crown Land Referrals from October 1 to December 31, 2024
- 3.4 Q4 Development Permits issued from October 1 to December 31, 2024
- 3.5 Q4 Subdivision Referrals from October 1 to December 31, 2024
- 3.6 Bylaw Enforcement Fourth Quarter and Year End Statistics for 2024
- 3.7 Annual Report - Legrand Demolition and Construction Waste Landfill

4. **Adoption of Minutes**

4.1 **December 19, 2024 Regional Board Meeting Minutes**

Moved by Kirk  
Seconded by Kaehn

*THAT the Minutes of the Regional Board meeting held on December 19, 2024 be adopted as circulated.*

CARRIED

5. **Public Hearings/Public Considerations**

No scheduled Public Hearings/Public Considerations.

6. **Development Services**

6.1 **Agricultural Land Commission Decision**

Moved by Mobley  
Seconded by Atkinson

*THAT the report dated January 2, 2025 regarding "Agricultural Land Commission Decision" be received for information.*

CARRIED

6.2 **Proposed Subdivision Frontage Waiver – Whiskeyfill Road**

Discussion ensued regarding postponing the proposed subdivision frontage waiver due to uncertainties surrounding legal access to the property.

Moved by Alan  
Seconded by Runtz

*THAT the report dated January 8, 2025 regarding "Proposed Subdivision Frontage Waiver – Whiskeyfill Road" be received for information.*

CARRIED

*Alternate Director Mulyk opposed*

Moved by Mulyk  
Seconded by Alan

*THAT further consideration of the application to waive the 10% frontage requirement for subdivision of the property legally described as The Fractional South West 1/4 Of District Lot 7366 Cariboo District Except Plan 17443 and Plan PGP45111 be postponed and that Administration be directed to provide further information regarding the proposed easement for access to the property.*

CARRIED

**6.3 Proposed Subdivision Frontage Waiver – Highway 5 N**

Discussion commenced.

Moved by Mulyk  
Seconded by Alan

*THAT the report dated January 9, 2025 regarding “Proposed Subdivision Frontage Waiver – Highway 5 N” be received for information.*

CARRIED

Moved by Mulyk  
Seconded by Alan

*THAT a waiver to the 10% frontage requirement be approved for subdivision of Parcel A District Lots 480 and 5682 Cariboo District Plan 30297.*

CARRIED

**6.4 Proposed Zoning Bylaw No. 2892, 2014, Amendment Bylaw 3371, 2024**

Moved by Dunphy  
Seconded by Scott

*THAT the report dated January 7, 2025 regarding “Proposed Zoning Bylaw No. 2892, 2014, Amendment Bylaw 3371, 2024” be received for information.*

CARRIED

Moved by Ramsay  
Seconded by Kirk

*THAT Zoning Bylaw 2892, 2014, Amendment Bylaw No. 3371, 2024 be now introduced and read a first time.*

CARRIED

Moved by Kaehn  
Seconded by Sampson

*THAT Zoning Bylaw 2892, 2014, Amendment Bylaw No. 3371, 2024 be given second and third readings.*

CARRIED

Moved by Runtz  
Seconded by Ramsay

*THAT Zoning Bylaw 2892, 2014, Amendment Bylaw No. 3371, 2024 be adopted.*

CARRIED

**7. Development Services - Agricultural Land Commission (ALC) Applications**

There were no ALC Applications.

**8. Public Appearances**

There were no scheduled Public Appearances.

**9. Chairperson's Report**

The Chairperson advised that they attended the Natural Resources forum, which took place from January 14 -16, 2025 in Prince George and that the Electoral Area Directors Forum is scheduled for February 6-7, 2025 in Richmond.

**10. Directors' Reports**

**2026 North Central Local Government Association (NCLGA) Annual General Meeting and Convention**

Director Ramsay advised that they, along with Councillor Ron Polillo from the City of Prince George, have prepared a notice of motion to be presented to the Prince George Council in February to seek support for hosting the 2026 NCLGA Annual General Meeting and Convention and encouraged the Regional District and Lheidli T'enneh First Nation to consider a co-hosting opportunity with the City of Prince George.

Moved by Ramsay  
Seconded by Kaehn

*THAT the Board directs Administration to return a report for consideration on potential options for co-hosting the 2026 North Central Local Government Association Convention with the City of Prince George and Lheidli T'enneh First Nation.*

CARRIED

**11. Administration**

**11.1 Corporate Services**

**11.1.1 2025 Trans Canada Yellowhead Highway Association Membership**

Moved by Kaehn  
Seconded by Mulyk

*THAT the report dated January 10, 2025 regarding "2025 Trans Canada Yellowhead Highway Association Membership" be received for information.*

CARRIED

Moved by Kaehn  
Seconded by Mulyk

*THAT the Regional District continue its membership in the Trans Canada Yellowhead Highway Association for 2025.*

CARRIED

**11.1.2 2025 Convention Resolution Deadlines**

Discussion ensued regarding resolutions currently under development, which included the right to repair and small water systems. The Chair noted that there may also be a resolution proposed in consultation with the Nechako Watershed Roundtable.

Moved by Kirk  
Seconded by Ramsay

*THAT the report dated January 9, 2025 regarding "2025 Convention Resolution Deadlines" be received for information.*

CARRIED

**11.2 Financial Services**

There were no reports for Financial Services.

**11.3 Public Safety**

There were no reports for Public Safety.

**11.4 Arts, Culture & Heritage**

There were no reports for Arts, Culture & Heritage.

**12. Environment and Parks**

**12.1 Proposed Bylaw Amendments for Community Water and Sewer System Rates**

Moved by Kirk  
Seconded by Dunphy

*THAT the report dated January 7, 2025, regarding "Proposed Bylaw Amendments for Community Water and Sewer System Rates" be received for information.*

CARRIED

Moved by Empey  
Seconded by Dunphy

*THAT Bendixon Road Community Sewer System Rates and Regulation Bylaw No. 2529, 2009, Amendment Bylaw No. 3372, 2025" be now introduced and given first, second and third readings.*

CARRIED

Moved by Skakun  
Seconded by Empey

*THAT Bendixon Road Community Sewer System Rates and Regulation Bylaw No. 2529, 2009, Amendment Bylaw No. 3372, 2025" be adopted.*

CARRIED

Moved by Kirk  
Seconded by Atkinson

*THAT Azu Water System Rates and Regulations Bylaw No. 1416, 1993, Amendment Bylaw No. 3373, 2025 be now introduced and given first, second and third readings.*

CARRIED

Moved by Kirk  
Seconded by Atkinson

*THAT Azu Water System Rates and Regulations Bylaw No. 1416, 1993, Amendment Bylaw No. 3373, 2025 be adopted.*

CARRIED

Moved by Empey  
Seconded by Runtz

*THAT Tabor Lake Sewer Service Rates Bylaw No. 2528, 2009, Amendment Bylaw No. 3374, 2025 be now introduced and given first, second and third readings.*

CARRIED

Moved by Empey  
Seconded by Mobley

*THAT Tabor Lake Sewer Service Rates Bylaw No. 2528, 2009, Amendment Bylaw No. 3374, 2025 be adopted.*

CARRIED

Moved by Empey  
Seconded by Ramsay

*THAT Buckhorn Community Sewer System Rates and Regulation Bylaw No. 2530, 2009, Amendment Bylaw No. 3375, 2025 be now introduced and given first, second and third readings.*

CARRIED

Moved by Empey  
Seconded by Kirk

*THAT Buckhorn Community Sewer System Rates and Regulation Bylaw No. 2530, 2009, Amendment Bylaw No. 3375, 2025 be adopted.*

CARRIED

Moved by Kaehn  
Seconded by Atkinson

*THAT West Lake Community Sewer System Rates and Regulation Bylaw No. 2531, 2009, Amendment Bylaw No. 3376, 2025 be now introduced and given first, second and third readings.*

CARRIED

Moved by Alan  
Seconded by Scott

*THAT West Lake Community Sewer System Rates and Regulation Bylaw No. 2531, 2009, Amendment Bylaw No. 3376, 2025 be adopted.*

CARRIED

Moved by Kirk  
Seconded by Mobley

*THAT Adams Road Community Sewer Service Rates and Regulations Bylaw No. 2691, 2011, Amendment Bylaw No. 3377, 2025 be now introduced and given first, second and third readings.*

CARRIED

Moved by Kirk  
Seconded by Atkinson

*THAT Adams Road Community Sewer Service Rates and Regulations Bylaw No. 2691, 2011, Amendment Bylaw No. 3377, 2025 be adopted.*

CARRIED

Moved by Kirk  
Seconded by Atkinson

*THAT Tallus Road Community Sewer Service Rates and Regulations Bylaw No. 2692, 2011, Amendment Bylaw No. 3378, 2025 be now introduced and given first, second and third readings.*

CARRIED

Moved by Kirk  
Seconded by Atkinson

*THAT Tallus Road Community Sewer Service Rates and Regulations Bylaw No. 2692, 2011, Amendment Bylaw No. 3378, 2025 be adopted.*

CARRIED

Moved by Kirk  
Seconded by Atkinson

*THAT Crooked River Specified Area Water Regulations and Rates Bylaw No. 324, 1978, Amendment Bylaw No. 3379, 2025 be now introduced and given first, second and third readings.*

CARRIED

Moved by Kirk  
Seconded by Atkinson

*THAT Crooked River Specified Area Water Regulations and Rates Bylaw No. 324, 1978, Amendment Bylaw No. 3379, 2025 be adopted.*

CARRIED

**12.2 Caretaker Services – Chief Lake Transfer Station**

Moved by Mobley  
Seconded by Dunphy

*THAT the report dated January 8, 2025 regarding “Caretaker Services – Chief Lake Regional Transfer Station” be received for information.*

CARRIED

Moved by Mobley  
Seconded by Alan

*THAT a competitive bid process be entered into for the provision of caretaker services at the Chief Lake Regional Transfer Station.*

CARRIED

**12.3 Scrap Metal Recycling Services**

L. Zapotichny, General Manager of Environmental Services responded to queries from a Director regarding the revenue generated by the Regional District from scrap metal and the current status of metal recycling efforts.

Moved by Atkinson  
Seconded by Sampson

*THAT the report dated January 8, 2025 regarding “Scrap Metal Recycling Services” be received for information.*

CARRIED

Moved by Dunphy  
Seconded by Runtz

*THAT a competitive bid process be entered into for the provision of scrap metal recycling services.*

CARRIED

**13. Community Services**

**13.1 Tete Jaune Community Hall – Northern Development Initiative Trust Community Places Grant Application**

Moved by Alan  
Seconded by Runtz

*THAT the report dated January 6, 2025, regarding ‘Tete Jaune Community Hall - Northern Development Initiative Trust Community Places Grant Application’ be received for information.*

CARRIED

Moved by Alan  
Seconded by Runtz

*THAT the Board authorizes Administration to submit an application to Northern Development Initiative Trust’s Community Places Program for a grant of up to \$30,000 for the replacement of the roof on the Tete Jaune Community Hall.*

CARRIED

**13.2 Community Services – Funding Allocation**

Moved by Kaehn  
Seconded by Sampson

*THAT the report dated January 20, 2025 regarding “Community Services – Funding Allocation” be received for information.*

CARRIED

Moved by Kaehn  
Seconded by Ramsay

*THAT the Board authorizes the mechanism utilized in 2024 to determine the allocation of Community Services funding to be utilized for the proposed 2025 budget.*

CARRIED

**14. Community Grants-in-Aid**

**14.1 Grants: Electoral Area A (Salmon River-Lakes)**

Moved by Mobley  
Seconded by Empey

*THAT the report dated January 10, 2025, Grant Schedule and associated grant application forms for Electoral Area A be received for information.*

CARRIED

Moved by Mobley  
Seconded by Dunphy

*THAT the Grants for Electoral Area A, as listed in the January Grant Schedule, attached to the report dated January 10, 2025, be approved.*

CARRIED

**14.2 Grants: Electoral Area F (Willow River-Upper Fraser Valley)**

Moved by Dunphy  
Seconded by Alan

*THAT the report dated January 2, 2025, Grant Schedule and associated grant application form for Electoral Area F be received for information.*

CARRIED

Moved by Dunphy  
Seconded by Kaehn

*THAT the Grant for Electoral Area F, as listed in the January Grant Schedule, attached to the report dated January 2, 2025 be approved.*

CARRIED

**14.3 Grants: Electoral Area H (Robson Valley-Canoe)**

Moved by Alan  
Seconded by Mulyk

*THAT the report dated January 10, 2025, Grant Schedule and associated grant applications form for Electoral Area H be received for information.*

CARRIED

Moved by Alan  
Seconded by Mulyk

*THAT the Grants for Electoral Area H, as listed in the January Grant Schedule, attached to the report dated January 10, 2025 be approved.*

CARRIED

**15. Correspondence for Consideration**

Moved by Atkinson  
Seconded by Skakun

*THAT the Correspondence for Consideration, designated as Item No. 15.1 be received.*

CARRIED

**15.1 Letter dated January 10, 2025 from Kim Menounos, Senior Manager, Fraser Basin Council regarding a request for a Regional District of Fraser Fort George representative to serve on the Fraser Basin Council Board.**

Directors expressed their gratitude to Director Alan for her dedicated years of service on the Fraser Basin Council.

Moved by Alan  
Seconded by Sampson

*THAT the Board appoints Director Torgerson to represent the Regional District of Fraser-Fort George on the Fraser Basin Council Board for 2025.*

CARRIED

**16. Correspondence for Information**

Moved by Scott  
Seconded by Ramsay

*THAT the Correspondence for Information, designated as Items No. 16.1.1 to 16.4.3, inclusive, be received.*

CARRIED

**16.1.1 Letter dated December 20, 2024 from Andy Morel, Chair, Regional District Kootenay Boundary, regarding the changes to the Cooperative Community Wildfire Response (CCWR) Program.**

In response to a query from a Director, K. Jonkman, the General Manager of Community and Development Services advised that the Regional District will be sending a letter to the Ministry of Forests regarding the Cooperative Community Wildfire Response Program changes.

**16.2.1 Four correspondence items from the Trans Canada Yellowhead Highway Association:**

- Letter dated November 20, 2024 to Honourable Mike Farnworth, Minister of Transportation and Transit regarding Cabinet Appointment and Future Collaboration.
- Letter dated November 20, 2024 to Honourable Spencer Chandra Herbert, Minister of Tourism, Arts, Culture and Sport regarding Cabinet appointment.
- Letter dated December 11, 2024 to Yellowhead Road & Bridge (Fort George) Ltd regarding the Road and Bridge Maintenance Award from B.C. Transportation.
- Letter dated December 17, 2024 to CentrePort Canada Inc. regarding funding received from former Ministry of Transportation and Infrastructure.

**16.3.1 Letter dated December 16, 2024 from the Union of British Columbia Municipalities regarding Canada Community-Building Fund: Second Community Works Fund Payment for 2024/2025.**

**16.4.1 Letter dated January 7, 2025 from the Independent Contractors and Business Association regarding Protecting Taxpayers from Overspending on Local Government Construction.**

**16.4.2 Letter dated January 7, 2025 from Westcoast Energy Inc. (Westcoast), an Enbridge company, regarding the proposed Sunrise Expansion Program (Project).**

**16.4.3 Letter dated January 14, 2025 from North Central Local Government Association regarding Mental Health and Addictions Accord: Invitation to a Strategy Meeting on Advocacy Opportunities with the Provincial Government**

In response to Director queries, M. Connelly, General Manager of Legislative and Corporate Services advised that discussions have begun regarding next steps following last year's Mental Health and Addictions Symposium and that a meeting has been

scheduled for January 31 to discuss upcoming advocacy priorities and 2025 symposium planning. It was noted that more information is anticipated to be provided to the Board in the spring.

**17. Newsletters**

There were no Newsletters.

**18. Information (Available on Side Table)**

There was no information available on the side table.

**19. New Business**

**2025 Upcoming Conventions**

Director Kirk advised that the Electoral Area Directors Forum is February 6-7, 2025 in Richmond, the Regional District Chair and CAO Forum is April 22-23, 2025 in Victoria, the Local Government Leadership Academy (LGLA) Forum is March 12-14, 2025 in Richmond and the Federation of Municipalities (FCM) Conference is May 29 to June 1, 2025 in Ottawa.

**Quesnel Community Meeting**

Director Kaehn advised that he attended a community meeting in Quesnel on January 17, 2025 and that the discussion focused on improvements to Highway 97 and the closure of the Quesnel-Hixon Road. It was further noted that the concerns around the closure of the Quesnel-Hixon Road have been communicated to the Premier and to the Ministry of Transportation and Transit.

**20. Adjournment**

Moved by Ramsay  
Seconded by Alan

*THAT the meeting be adjourned - 2:15 p.m.*

**CARRIED**

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Chair

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General Manager of Legislative and  
Corporate Services