



# REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8  
Telephone: (250) 960-4400 / Fax: (250) 563-7520  
Toll Free: 1-800-667-1959 / [www.rdffg.ca](http://www.rdffg.ca)

## REPORT FOR COMMITTEE CONSIDERATION

TO: Chair and Members, Environment and Parks Standing Committee File No.: CONT 1.5  
FROM: Darren Wahl, Manager of Solid Waste Operations  
DATE: February 7, 2025  
SUBJECT: Contract ES-25-02 – Scrap Metal Recycling Services  
SUMMARY: Purpose: Consider Award of Contract  
Attachments: Backgrounder  
Previous Reports: Item No. 12.3, January 2025

### RECOMMENDATION(S):

1. THAT the report dated February 7, 2025, regarding “Contract ES-25-02 - Scrap Metal Recycling Services” be received for information.
2. THAT the Committee recommend to the Board that Contract ES-25-02 - Scrap Metal Recycling Services be awarded to Richmond Steel Recycling Ltd. for the period of April 1, 2025 to March 31, 2028.

ENTITLEMENT	HOW VOTE COUNTED
All 1 Director/1 vote	Majority
All 1 Director/1 vote	Majority

### ISSUE(S):

At the January 2025 Board meeting, the Board approved entering into a competitive bid process for scrap metal recycling services. Request for Proposals for Contract ES-25-02 - Scrap Metal Recycling Services was available on the Regional District web page and the Provincial BCBid@ website as of January 24, 2025, with a closing date of February 7, 2025. Two complete bids were received from qualified service providers.

The Committee is being asked to recommend to the Board to consider the award of Contract ES-25-02 - Scrap Metal Recycling Services to Richmond Steel Recycling Ltd. for the period of April 1, 2025 to March 31, 2028.

### RELEVANT POLICIES:

1. Regional District of Fraser-Fort George Delegation Bylaw No. 3276, 2022:
  - provides for requirement of Board authorization for contracts over \$100,000 in value
2. Policy RD-03-09: Procurement of Goods and Services
  - provides for procurement levels and limits
3. Regional Solid Waste Management Plan (RSWMP):
  - provides for the operation of a transfer station system for the collection of both residential solid waste and recyclable materials

### STRATEGIC PRIORITIES ALIGNMENT:

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> Indigenous and Intergovernmental Partnerships | <input type="checkbox"/> Organizational Strength and Adaptability | <input checked="" type="checkbox"/> Quality Community Services | <input type="checkbox"/> Environmental Stewardship and Climate Action |
| <input type="checkbox"/> Awareness and Engagement                      | <input type="checkbox"/> Statutory or Routine Business            |  |   |

**SERVICE RELEVANCE:**

N/A

**FINANCIAL CONSIDERATION(S):**

Budget implications for these services are reflected in the proposed 2025 Solid Waste Management (3305) Budget.

**OTHER CONSIDERATION(S):**

N/A

**DECISION OPTIONS:**

1. Approve recommendations.
  - a recommendation will be made to the Board to consider award of Contract ES-25-02 - Scrap Metal Recycling Services to Richmond Steel Recycling Ltd. for the period of April 1, 2025 to March 31, 2028

Other Options:

- a. do not make recommendation to Board for award of Contract ES-25-02 - Scrap Metal Recycling Services
  - would result in the Regional District not having scrap metal recycling services after March 31, 2025

**COMMENTS:**

Environmental Services Administration recommends that Contract ES-25-02 - Scrap Metal Recycling Services be awarded to Richmond Steel Recycling Ltd. for the period of April 1, 2025 – March 31, 2028.

Respectfully submitted,

“Darren Wahl”

Darren Wahl  
Manager of Solid Waste Operations

DW:jt



**BACKGROUND – ES-25-02 AWARD INFORMATION**

The Regional District issued a Request for Proposal for ES-25-02 Scrap Metal Recycling Services which was made available on the Regional District web page and the Provincial BCBid® website on January 24, 2025. The proposal submittal deadline was February 7, 2025. Two qualified submissions have been received in response to the proposal call. Staff have reviewed and evaluated the proposals using the criteria outlined in the Request for Proposals.

The evaluation criteria for the proposal include consideration for:

- Qualifications, Relevant Experience
- Work Plan, Methodology, Project schedule
- Project Budget, Project Revenue Projections
- Quality of Proposal including format

Proponents scoring was as follows:

<b>Name</b>	<b>Score (Max 100)</b>
Richmond Steel Recycling Ltd.	89.5
ABC Recycling Services Ltd.	75.0

Richmond Steel Recycling Ltd. meets the requirements of the scope of work and the expected outcome of the required services for Contract ES-25-02 Scrap Metal Recycling Services. The proposed revenue will offset the costs of handling, processing and marketing of scrap metal. Richmond Steel Recycling Ltd. is offering a set revenue price per metric tonne.