



# REGIONAL DISTRICT of Fraser-Fort George

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## REPORT FOR CONSIDERATION

TO: Chair and Directors File No.: SUM 10.7  
FROM: Kenna Jonkman, MCIP, RPP, General Manager of Community and Development Services  
DATE: February 10, 2025  
SUBJECT: Summit Lake Community Association – Request for Parking Service for Summit Lake  
SUMMARY: Purpose: Consider Initiation of Service Feasibility Study

Attachments: Email dated November 8, 2024 from Mike Millard, President, Summit Lake Community Association  
Previous Reports: None

### RECOMMENDATION(S):

1. THAT the report dated February 10, 2025 regarding “ Summit Lake Community Association – Request for Parking Services for Summit Lake” be received for information.
2. THAT the Board authorizes Administration to prepare a report on developing a feasibility study on establishing a parking service for the Summit Lake community.

ENTITLEMENT	HOW VOTE COUNTED
All 1 Director/1 vote	Majority
All 1 Director/1 vote	Majority

### ISSUE(S):

A request has been received from the Summit Lake Community Association for the Regional District to determine options for parking service for the Summit Lake community.

The Board is being asked to authorize Administration to provide a report for information outlining the process, timelines and costs associated with undergoing a feasibility study for the establishment of a parking service for the Summit Lake community

### RELEVANT POLICIES:

*Local Government Act*, section 185(b):

- sets out one of the purposes of a regional district as providing the services that the board considers are necessary or desirable for all or part of its community

### STRATEGIC PRIORITIES ALIGNMENT:

- |  |   |  |   |
|--|---|--|---|
| <input type="checkbox"/> Indigenous and Intergovernmental Partnerships | <input type="checkbox"/> Organizational Strength and Adaptability | <input checked="" type="checkbox"/> Quality Community Services | <input type="checkbox"/> Environmental Stewardship and Climate Action |
| <input type="checkbox"/> Awareness and Engagement                      | <input type="checkbox"/> Statutory or Routine Business            |  |   |

**SERVICE RELEVANCE:**

Community Services will work with other departments to complete the report regarding the undertaking of a feasibility study.

**FINANCIAL CONSIDERATION(S):**

If approved by the Board, a report regarding the undertaking of a feasibility study would address the financial considerations including the costs of the study itself and ongoing service delivery costs.

**OTHER CONSIDERATION(S):**

Workplan priorities and staff resources of the business units undertaking this work will be taken into account when developing a report for information.

The Regional District currently has two other feasibility study requests that have been received and approved by the Board for further action. The two requests are:

- to review the feasibility of converting the Pineview Improvement District water utility to a Regional District service. This is expected to be a multi-year process involving the improvement district, Regional District and the province.
- to review the feasibility of establishing a fire protection service for the community of Miworth. This project would proceed once the improvement district process is nearing completion.

In addition, Community Services has other multi-year long projects in progress. Based on current work plans and priorities, an estimated timeline for a report for consideration to be forwarded to the Board would be late 2027/ early 2028. These timelines are subject to change with shifting priorities and any delays with other feasibility processes.

Summit Lake Community Association has been made aware of the potential timelines.

**DECISION OPTIONS:**

1. Approve recommendations.
  - authorize Administration to prepare a report for developing a feasibility study on establishing a parking service for the Summit Lake community.

Other Options:

- a. Provide other direction to Administration.

**COMMENTS:**

The report to the Board would include information on the timeline for preparing the feasibility study and impacts to Community Services and other departments, as needed. A feasibility study, once completed, would provide information on the service, including defined boundaries, how it will be delivered, who will benefit, costs and cost recovery.

Regional District Administration has had many conversations with residents at Summit Lake regarding parking. Due to this the Regional District has maintained interest in a crown land parcel along Adams Road.

Respectfully submitted,

Kenna Jonkman, MCIP, RPP  
General Manager of Community and Development Services

KJ