



**Fraser-Fort George
REGIONAL HOSPITAL
DISTRICT**

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REPORT FOR CONSIDERATION

TO: Chair and Directors

FROM: Sarah White, General Manager of Financial Services

DATE: February 7, 2025

SUBJECT: Proposed Fraser-Fort George Regional Hospital District Capital Expenditure Bylaw No. 357, 2024 – UHNBC Lab Hematology Renovations Phase 2A

SUMMARY: Purpose: Consider Adopting Bylaw
Attachments:
1. Proposed Capital Expenditure Bylaw No. 357, 2024
2. Letter from Northern Health Authority dated December 3, 2024
3. Backgrounder

RECOMMENDATION(S):

1. THAT the report dated February 7, 2025 regarding “Proposed Fraser-Fort George Regional Hospital District Capital Expenditure Bylaw No. 357, 2024 – UHNBC Lab Haematology Renovations Phase 2A” be received for information.
2. THAT Fraser-Fort George Regional Hospital District Capital Expenditure Bylaw No. 357, 2024 be now introduced and given first, second and third reading.
3. THAT Fraser-Fort George Regional Hospital District Capital Expenditure Bylaw No. 357, 2024 be adopted.

ENTITLEMENT	HOW VOTE COUNTED
All 1 Director/1 vote	Majority
All Weighted	Majority
All Weighted	Double Majority

ISSUE(S):

This report and proposed Bylaw No. 357, 2024 was postponed by Board resolution at the December 2024 Regional Hospital District Board meeting.

The Northern Health Authority (“NHA”) would like to formally request \$1,080,000 for renovations in the Lab Hematology department at the University Hospital of Northern BC (UHNBC).

The Regional Hospital District Board is being asked to consider approval of cost sharing by adopting proposed Fraser-Fort George Regional Hospital District Capital Expenditure Bylaw No. 357, 2024.

RELEVANT POLICIES:

- *Hospital District Act*, Section 32(1) and (2) provides requirement for Hospital District boards to enact capital bylaws to permit the borrowing or spending of money to meet capital expenditures.

FINANCIAL CONSIDERATION(S):

A total of \$1,080,000 is being requested as cost sharing for this project that was part of the NHA’s 2024 Approved Capital Plan. The multi-year funding total is being requested at this time to ensure the FFGRHD contribution is known to the NHA prior to commencement of the project.

The RHD typically cost shares at the 40% level for major equipment and capital projects over \$100,000. For the Project, the RHD’s cost share is requested at a 40% level.

	2024	2025	Total
Total Budget	\$ 200,000	\$ 2,500,000	\$ 2,700,000
RHD (40%)	\$ 80,000	\$ 1,000,000	\$ 1,080,000

The total amount of \$1,080,000 would need to be applied to the 2025 Major Projects and Equipment Capital Expenditures amount identified in the 2025 Budget.

The NHA is requesting capital funding for the following project:

Facility Location	Project / Equipment Description	Total Project Cost (2024-2025)	Total RHD Share of Project Costs of (2024-2025) @ 40%	RHD Request – Capital Expenditure Bylaw No. 357, 2024
University Hospital of Northern BC (UHNBC)	UHNBC Lab Hematology Renovations Phase 2A	\$ 2,700,000	\$ 1,080,000	\$ 1,080,000

OTHER CONSIDERATION(S):

This is part of a multi-phase UHNBC Lab Master Plan. This master plan was driven by the complexity of space constraints and the need to maintain service during installation and validation of replacement equipment.

DECISION OPTIONS:

1. Approve recommendations.
 - \$1,080,000 of the funding will be provided to the NHA for the Project

Other Options:

- a. Defer adoption of the bylaw and request more information:
 - Would delay funding for the Project.
- b. Propose alternative funding amount. It would be in order to amend the bylaw after first reading and before third reading.
 - Would require the NHA to find alternative funding sources for the funding shortfall.
 - Could result in the project being delayed or cancelled.

COMMENTS:

If the Regional Hospital District Board supports the funding request, adoption of Fraser-Fort George Regional Hospital District Capital Expenditure Bylaw No. 357, 2024 would be in order.

Respectfully submitted,

“Sarah White”

Sarah White
 General Manager of Financial Services
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