

MINUTES OF THE MEETING OF THE ENVIRONMENT AND PARKS STANDING COMMITTEE OF THE REGIONAL DISTRICT OF FRASER-FORT GEORGE HELD ON THURSDAY, OCTOBER 17, 2024 IN THE BOARDROOM, 155 GEORGE STREET, PRINCE GEORGE, BC

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Directors Present: Director D. Alan, Acting Chairperson  
Director J. Atkinson  
Director B. Empey  
Director K. Dunphy  
Director C. Ramsay  
Director B. Skakun  
Director O. Torgerson

Directors Absent: Director L. Beckett

Also in Attendance: Director A. Kaehn  
Director J. Kirk  
Director V. Mobley

Staff Present C. Calder, Chief Administrative Officer  
M. Connelly, General Manager of Legislative and Corporate Services  
J. Gloger, Manager of Legislative Services  
K. Jonkman, General Manager of Community and Development Services  
S. White, General Manager of Financial Services  
L. Zapotichny, General Manager of Environmental Services

Minutes Recorded and Produced by: B. Bowes, Clerk Typist III/Reception

Media: No media were in attendance.

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**1. Call to Order**

The General Manager of Legislative and Corporate Services called the meeting to order at 9:32 a.m.

The Regional District acknowledged the unceded ancestral lands of the Lheidli T'enneh, on whose land we live, work and play.

The General Manager of Legislative and Corporate Services proceeded to do a roll call of Directors to confirm those attending remotely and those attending in person in the Boardroom.

**Election of Acting Chair**

M. Connelly, General Manager of Legislative and Corporate Services advised that Director Beckett, Committee Chair was absent, and that the Committee is required to elect an Acting Chair in accordance with Regional Board Procedure Bylaw No. 3267, 2022. It was further noted that Alternate Directors are not eligible to be elected as Chair; and Directors attending remotely that are members of the Committee are considered to be in attendance and are eligible to be nominated.

M. Connelly, General Manager of Legislative and Corporate Services called three times for nominations for the position of Acting Chair of the October 17, 2024 Environment and Parks Standing Committee meeting.

Director Ramsay nominated Director Alan. Director Alan accepted the nomination.

There were no further nominations.

M. Connelly, General Manager of Legislative and Corporate Services declared Director Alan elected by acclamation as Acting Chair of the October 17, 2024 Environment and Parks Standing Committee meeting.

Director Alan assumed the Chair at 9:34 a.m.

**2. Adoption of Agenda (Additions/Deletions)**

Moved by Empey  
Seconded by Dunphy

*THAT the agenda for October 17, 2024 Environment and Parks Standing Committee Meeting be adopted as circulated.*

CARRIED

**3. Adoption of Minutes**

**3.1 September 11, 2024 Environment and Parks Standing Committee Meeting Minutes**

Moved by Ramsay  
Seconded by Skakun

*THAT the Minutes of the Environment and Parks Standing Committee meeting held on September 11, 2024 be adopted as circulated.*

CARRIED

**4. Chairperson's Report**

The Acting Chairperson advised that there was no report.

**5. Reports**

**5.1 Municipal Solid Waste Tipping Fees**

A report was presented regarding Municipal Solid Waste Tipping Fees.

S. White, General Manager of Financial Services, responded to a query from a Director regarding charge accounts and exemptions for not for profits (NFPs) and credit limits for accounts.

L. Zapotichny, General Manager of Environmental Services, encouraged NFPs to use the Regional District's tipping fee exemption application.

Moved by Atkinson  
Seconded by Torgerson

*THAT the report dated October 3, 2024, regarding "Municipal Solid Waste Tipping Fees" be received for information.*

CARRIED

Moved by Empey  
Seconded by Dunphy

*THAT the Committee recommend to the Board that the tariff rates for the deposit of municipal solid waste at Regional District solid waste facilities as set out in Schedule B attached to the report be approved.*

CARRIED

Moved by Ramsay  
Seconded by Skakun

*THAT the Committee recommend to the Board that the changes to the charge accounts for the deposit of municipal solid waste at Regional District solid waste facilities as set out in Schedule G attached to the report be approved.*

CARRIED

**5.2 Caretaker Services – Bear Lake, Summit Lake and McLeod Lake Regional Transfer Stations**

A report was presented regarding Caretaker Services – Bear Lake, Summit Lake and McLeod Lake Regional Transfer Stations.

Moved by Atkinson  
Seconded by Skakun

*THAT the report dated October 1, 2024 regarding “Caretaker Services – Bear Lake, Summit Lake and McLeod Lake Regional Transfer Stations” be received for information.*  
CARRIED

Moved by Atkinson  
Seconded by Dunphy

*THAT the Committee recommend to the Board that a competitive bid process be entered into for the provision of caretaker services at the Bear Lake, McLeod Lake, and Summit Lake Regional Transfer Stations.*  
CARRIED

**5.3 Four-Season Waste Characterization Study**

A report was presented regarding a Four-Season Waste Characterization Study.

L. Zapotichny, General Manager of Environmental Services, responded to queries from Directors regarding the possibility of upgrading the current study, common practices in providing waste characterization studies, moving to a three-season study instead of four seasons, and an estimated cost for the project.

Moved by Torgerson  
Seconded by Empey

*THAT the report dated October 4, 2024 regarding “Four-Season Waste Characterization Study” be received for information.*  
CARRIED

Moved by Torgerson  
Seconded by Skakun

*THAT the Committee recommend to the Board that a competitive bid process be entered into for the purpose of engaging consulting services for the preparation of a four-season waste characterization study.*

Moved by Ramsay  
Seconded by Atkinson

*THAT the motion be amended by replacing “four-season waste characterization study” with “three-season waste characterization study”.*

CARRIED

*Main motion, as amended.*

CARRIED

**5.4 ES-22-11 Solid Waste Hauling Services - McBride and Valemount Regional Transfer Stations**

A report was presented regarding ES-22-11 Solid Waste Hauling Services - McBride and Valemount Regional Transfer Stations.

Moved by Torgerson  
Seconded by Atkinson

*THAT the report dated October 1, 2024 regarding "ES-22-11 Solid Waste Hauling Services – McBride and Valemount Regional Transfer Stations" be received for information.*

CARRIED

Moved by Torgerson  
Seconded by Ramsay

*THAT the Committee recommend to the Board that Contract ES-22-11 Solid Waste Hauling Services – McBride and Valemount Regional Transfer Stations be approved for a one-year contract extension for the term of January 1, 2025 – December 31, 2025.*

CARRIED

**5.5 ES-24-12 As and When Engineering Services Solid Waste**

A report was presented regarding ES-24-12 As and When Engineering Services for Solid Waste services.

Moved by Ramsay  
Seconded by Skakun

*THAT the report dated September 13, 2024 regarding "ES-24-12 As and When Engineering Services Solid Waste" be received for information.*

CARRIED

Moved by Empey  
Seconded by Dunphy

*THAT the Committee recommend to the Board that Contract ES-24-12 As and When Engineering Services Solid Waste be awarded to Tetra Tech Canada Inc. to provide Engineering Services as required to Environmental Services for the contract period of November 1, 2024 to October 31, 2027.*

CARRIED

**7. Adjournment**

Moved by Ramsay  
Seconded by Dunphy

*THAT the meeting be adjourned - 9:54 a.m.*

CARRIED

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Chair

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General Manager of Legislative and  
Corporate Services