



REGIONAL DISTRICT of Fraser-Fort George

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REPORT FOR COMMITTEE CONSIDERATION

TO: Chair and Members, Environment and Parks Standing Committee

File No.: REGI 1.0

FROM: Laura Zapotichny, General Manager of Environmental Services

DATE: February 7, 2025

SUBJECT: Solid Waste Asset Management Planning Consulting Services

SUMMARY: Purpose: Consider Competitive Bid Process

Attachments: Backgrounder

Previous Reports: None

RECOMMENDATION(S):

1. THAT the report dated February 7, 2025, regarding "Solid Waste Asset Management Planning Consulting Services" be received for information.
2. THAT the Committee recommend to the Board that a competitive bid process be entered into for the purpose of engaging consulting services for solid waste asset management planning.

ENTITLEMENT	HOW VOTE COUNTED
All 1 Director/1 vote	Majority
All 1 Director/1 vote	Majority

ISSUE(S):

The Regional District of Fraser Fort George (Regional District) operates an extensive network of landfills and transfer stations. Many of these sites are aging, with extensive infrastructure in place that will require repair, refurbishment, or replacement over the next decade. Additionally, the Regional District is undertaking an expansion at the Foothills Boulevard Regional Landfill in the construction of Cell 2 and is seeking to quantify the available air space from this expansion and understand its value to the Regional District.

The Regional District currently has a five-year solid waste financial plan that supports the long-term operation and demand planning of the Regional District's landfill and transfer station assets; however, it is recognized that this plan is only a component of a much larger picture that considers all of the Regional District's extensive solid waste operations, maintenance needs, and infrastructure management.

The Committee is being asked to recommend to the Board to consider entering into a competitive bid process for the purpose of retaining a consultant to undertake an evaluation of assets within the solid waste network.

RELEVANT POLICIES:

1. Regional Solid Waste Management Plan:
 - provides an implementation schedule for the waste characterization study
2. Policy RD-03-09: Procurement of Goods and Services:
 - provides for procurement levels and limits
3. Regional Solid Waste Management Financial Plan 2021
 - Provides a framework for revenue and requestion levels to support the objectives of the Regional Solid Waste Management Plan and meet regulatory obligations

STRATEGIC PRIORITIES ALIGNMENT:

- | | | | |
|--|---|--|--|
| <input type="checkbox"/> Indigenous and Intergovernmental Partnerships | <input type="checkbox"/> Organizational Strength and Adaptability | <input checked="" type="checkbox"/> Quality Community Services | <input checked="" type="checkbox"/> Environmental Stewardship and Climate Action |
| <input type="checkbox"/> Awareness and Engagement | <input type="checkbox"/> Statutory or Routine Business | | |

SERVICE RELEVANCE:

The Regional District provides solid waste services for the entire Regional District of Fraser-Fort George.

FINANCIAL CONSIDERATION(S):

Budget implications for this service are reflected in the proposed 2025 Solid Waste Management (3305) Budget.

OTHER CONSIDERATION(S):

N/A

DECISION OPTIONS:

1. Approve recommendations.
 - a recommendation will be made to the Board that a competitive bid process be entered into for the purpose of engaging consulting services for Solid Waste Asset Management

Other Options:

- a. do not make a recommendation to enter into a competitive bid process for the purpose of engaging consulting services for Solid Waste Asset Management
 - would result in this work being delayed

COMMENTS:

As part of the Regional District's Asset Management Strategy (2017), one of the policy considerations is to create service specific asset management plans. The creation of an asset management plan for solid waste would help meet this goal. Additionally, the Regional District is looking to update the 2021 Regional Solid Waste Management Financial Plan in 2026.

A full understanding of the status of the solid waste management network would contribute to greater accuracy in financial planning of this service.

Respectfully submitted,

"Laura Zapotichny"

Laura Zapotichny
General Manager of Environmental Services

LZ:jt