



REGIONAL DISTRICT of Fraser-Fort George

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REPORT FOR CONSIDERATION

TO: Chair and Directors
FROM: Darren Wahl, Manager of Solid Waste Operations
DATE: January 8, 2025
SUBJECT: Caretaker Services – Chief Lake Transfer Station
SUMMARY: Purpose: Consider Competitive Bid Process

File No.: TRAN 10.2

Attachments: None
Previous Reports: None

RECOMMENDATION(S):

1. THAT the report dated January 8, 2025 regarding “Caretaker Services – Chief Lake Regional Transfer Station” be received for information.
2. THAT a competitive bid process be entered into for the provision of caretaker services at the Chief Lake Regional Transfer Station.

ENTITLEMENT	HOW VOTE COUNTED
All 1 Director/1 vote	Majority
All 1 Director/1 vote	Majority

ISSUE(S):

The current caretaker services contract for Chief Lake Regional Transfer Station expires on March 31, 2025. The current caretaker services contract was established in 2020 and was extended twice within service agreement provisions to the maximum contract duration of 5 years.

The Board is being asked to consider entering into a competitive bid process for caretaker services at Chief Lake Regional Transfer Station.

RELEVANT POLICIES:

1. Regional District of Fraser Fort-George Delegation Bylaw No. 3276, 2022:
 - provides for requirement of Board authorization for contracts over \$100,000 in value
2. Policy RD-03-09: Procurement of Goods and Services
 - provides for procurement levels and limits
3. Regional Solid Waste Management Plan (RSWMP):
 - provides for the operation of a transfer station system for the collection of both residential solid waste and recyclable materials

STRATEGIC PRIORITIES ALIGNMENT:

Indigenous and Intergovernmental Partnerships

Organizational Strength and Adaptability

Quality Community Services

Environmental Stewardship and Climate Action

Awareness and Engagement

Statutory or Routine Business

SERVICE RELEVANCE:

The Regional District provides solid waste services for the entire Regional District, including rural transfer stations. Having caretaker services at the solid waste facilities provides a safe site and addresses Regional District liability concerns.

FINANCIAL CONSIDERATION(S):

Budget implications for these services are reflected in the proposed 2025 Solid Waste Management (3305) Budget.

OTHER CONSIDERATION(S):

N/A

DECISION OPTIONS:

1. Approve recommendations.
 - a competitive bid process will be entered into for the provision of caretaker services at Chief Lake Regional Transfer Station

Other Options:

- a. do not approve entering into a competitive bid process for caretaker services at Chief Lake Regional Transfer Station
 - would result in the Regional District not having caretaker services at the Chief Lake Regional Transfer Station after March 31, 2025

COMMENTS:

Environmental Services Administration recommends that a competitive bid process be entered into for the provision of caretaker services at the Chief Lake Regional Transfer Station.

Respectfully submitted,

“Darren Wahl”

Darren Wahl
Manager of Solid Waste Operations

DW:jt