



REGIONAL DISTRICT of Fraser-Fort George

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Additional Item No. 13.3.1

REPORT FOR CONSIDERATION

TO: Chair and Directors
FROM: Meredith Burmaster, Manager of Community Services
DATE: April 17, 2024
SUBJECT: Invitation to Tender CS-24-02 Dore Riverbank Erosion Protection
SUMMARY: Purpose: Consider Award

File No.: DOR 1.0

Attachments: None
Previous Reports:
1. Item #13.2, February 2024
2. Item #13.3, February 2024

RECOMMENDATION(S):

1. THAT the report be received.
2. THAT Invitation to Tender CS-24-02 Dore Riverbank Erosion Protection be awarded to Profor Management Inc.

ENTITLEMENT	HOW VOTE COUNTED
All 1 Director/1 vote	Majority
All Weighted	Majority

ISSUE(S):

The tender for construction services for the Dore Riverbank Erosion Protection project was released on March 5, 2024 and closed on April 8, 2024.

The Board is being asked to consider authorizing the award of Invitation to Tender CS-24-02 Dore Riverbank Erosion Protection to Profor Management Inc.

RELEVANT POLICIES:

1. Policy RD-03-09 Procurement of Good and Services
 - to establish a consistent approach for the procurement of goods and services which ensures the best value is obtained when spending public funds.
2. Regional District of Fraser-Fort George Delegation Bylaw No. 3276, 2022
 - requires contracts over \$100,000 in value to be considered for approval by the Board.

STRATEGIC ALIGNMENT:

- Climate Action Economic Health Indigenous Relations Strong Communities
 None – Statutory or Routine Business

SERVICE RELEVANCE:

The Emergency Preparedness Service provides the operational capability of the Emergency Management Program; established to fulfil the requirements of the Regional District under the *Emergency Program Act*. The Emergency Management Program encompasses the strategic and operational development of the components of the emergency management plans to address the four pillars of emergency management: mitigation, planning, preparedness, and response and recover. Emergency plans outline the authority and responsibility to act in emergencies and communicate the policies and procedures to be followed.

The Dore Riverfront Armouring Maintenance and Management Service was established to support the long-term maintenance and asset management of the proposed bank armouring works along this particular section of the Dore River.

FINANCIAL CONSIDERATION(S):

The erosion protection works expected to be carried on in this Invitation to Tender will be fully funded by the Community Emergency Preparedness Fund's Disaster Risk Reduction – Climate Adaptation Grant that the Regional District received approval for earlier this year.

OTHER CONSIDERATION(S):

N/A

DECISION OPTIONS:

1. Approve recommendations:
 - Invitation to Tender CS-24-02 Dore Riverbank Erosion Protection will be awarded to Profor Management Inc.
 - contract will be finalized and executed

Other Options:

- a. Do not approve the award of CS-24-02
 - the Dore Riverbank Erosion Protection project will not proceed

COMMENTS:

The submission received by Profor Management Inc. meets the criteria set out in the Invitation to Tender. Community and Development Services Administration supports the selection and award of contract to Profor Management Inc. for the Dore Riverbank Erosion Protection project.

Respectfully submitted,

“Meredith Burmaster”

Meredith Burmaster
Manager of Community Services

MB:tb

BACKGROUND

McElhanney Ltd. developed and oversaw the tendering of the Dore Riverbank Erosion Protection project. The tender was available on the Regional District and BC Bid© websites as of March 5, 2024. There were two site meetings held: one mandatory virtual meeting and a second optional site meeting. Six bid submissions were received.

Results of the evaluation were as follows:

Tenderer	Bid Pricing (Excluding GST)
Profor Management Inc.	\$1,879,070.00
Civil North Consulting Ltd.	\$2,243,544.00
West Horizon Contracting Inc.	\$2,338,463.71
Twin Rivers Developments Ltd.	\$3,280,740.13
Enviro-Ex Contracting Ltd.	\$3,746,775.00
Simpcw-Surepan Joint Venture	\$4,393,670.07