

Thursday, July 17, 2025, 10:30 a.m.

Board Room  
155 George Street  
Prince George, BC

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Pages

1. Call to Order

We respectfully acknowledge the unceded ancestral lands of the Lheidli T'enneh, on whose land we live, work and play.

2. Adoption of Agenda

Recommendation:

*THAT the Environment and Parks Standing Committee agenda for July 17, 2025 be adopted as circulated.*

3. Adoption of Minutes

3.1 April 17, 2025 Environment and Parks Standing Committee Meeting Minutes

3

Recommendation:

*THAT the Minutes of the Environment and Parks Standing Committee meeting held on April 17, 2025 be adopted as circulated.*

4. Chairperson's Report

5. Reports

5.1 ES-25-06 - Fibre Recycling Bin Hauling Services – Rural Transfer Stations

8

Purpose: Consider Award of Contract

Attachments: Backgrounder

Previous Reports: Item No. 5.2, March 2025

Recommendation:

*1. THAT the report dated July 4, 2025 regarding "ES-25-06 Fibre Recycling Bin Hauling Services – Rural Transfer Stations" be received for information.*

Recommendation:

*2. THAT the Committee recommend to the Board that Contract ES-25-06 Fibre Recycling Bin Hauling Services at Rural Transfer Stations be awarded to Environmental 360 Solutions Central Interior Ltd.*

5.2 ES-25-07 Supply and Deliver Two 4-Wheel Drive Pickup Trucks

13

Purpose: Consider Award of Contract  
Attachments: Backgrounder  
Previous Reports: Item No. 5.3, April 2025

**Recommendation:**

*1. THAT the report dated July 2, 2025, regarding “ES-25-07 Supply and Deliver Two 4-Wheel Drive Pickup Trucks” be received for information.*

**Recommendation:**

*2. THAT the Committee recommend to the Board that Contract ES-25-07 Supply and Deliver Two 4-Wheel Drive Pickup Trucks be awarded to Wood Wheaton Supercentre for the total price of \$115,896 (excluding tax).*

**5.3      Compaction and Cover Services – Legrand Demolition and Construction Waste Landfill**

19

Purpose: Consider Competitive Bid Process

Attachments: None

Previous Reports: None

**Recommendation:**

*1. THAT the report dated July 2, 2025, regarding “Compaction and Cover Services – Legrand Demolition and Construction Waste Landfill” be received for information.*

**Recommendation:**

*2. THAT the Committee recommend to the Board that a competitive bid process be entered into for compaction and cover services at the Legrand Demolition and Construction Waste Landfill (Legrand Regional Landfill).*

**5.4      Logging Services – Legrand Demolition and Construction Waste Landfill**

21

Purpose: Consider Competitive Bid Process

Attachments: None

Previous Reports: None

**Recommendation:**

*1. THAT the report dated July 2, 2025, regarding “Logging Services – Legrand Demolition and Construction Waste Landfill” be received for information.*

**Recommendation:**

*2. THAT the Committee recommend to the Board that a competitive bid process be entered into for logging services at the Legrand Demolition and Construction Waste Landfill (Legrand Regional Landfill).*

**6.      Correspondence**

**7.      New Business**

**8.      Adjournment**

MINUTES OF THE MEETING OF THE ENVIRONMENT AND PARKS STANDING COMMITTEE OF THE REGIONAL DISTRICT OF FRASER-FORT GEORGE, HELD ON THURSDAY, APRIL 17, 2025 IN THE BOARDROOM, 155 GEORGE STREET, PRINCE GEORGE, BC

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Directors Present: Director D. Alan, Chairperson  
Director J. Atkinson  
Director L. Beckett  
Director K. Dunphy  
Director B. Empey  
Director C. Ramsay (remote)  
Director B. Skakun (remote)  
Director O. Torgerson

Also in Attendance: Director A. Kaehn (10:09 a.m. – 10:16 a.m.)  
Director G. Runtz (remote)  
Director V. Mobley (remote 10:06 a.m. – 10:16 a.m.)

Staff Present: M. Connelly, General Manager of Legislative and Corporate Services  
K. Jonkman, Acting Chief Administrative Officer/General Manager of Community and Development Services  
S. White, General Manager of Financial Services  
L. Zapotichny, General Manager of Environmental Services  
C. Chapman, Communications Coordinator

Minutes Recorded and Produced by: B. Bowes, Clerk Typist III/Reception

Media: Colin Slark, Prince George Citizen

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**1. Call to Order**

The Chairperson called the meeting to order at 10:00 a.m.

The Regional District acknowledged the unceded ancestral lands of the Lheidli T'enneh, on whose land we live, work and play.

The Chairperson proceeded to do a roll call of Directors to confirm those attending remotely and those attending in person in the Boardroom.

**2. Adoption of Agenda**

Moved by Atkinson  
Seconded by Beckett

*THAT the Environment and Parks Standing Committee agenda for April 17, 2025 be adopted as circulated.*

CARRIED

**3. Adoption of Minutes**

**3.1 March 20, 2025 Environment and Parks Standing Committee Meeting Minutes**

Moved by Dunphy  
Seconded by Empey

*THAT the Minutes of the Environment and Parks Standing Committee meeting held on March 20, 2025 be adopted as circulated.*

CARRIED

4. **Chairperson's Report**

The Chairperson advised that there was no report.

5. **Reports**

5.1 **Agricultural Plastics Recycling Pilot Project Update**

Director Mobley entered the meeting at 10:06 a.m.

Moved by Ramsay  
Seconded by Skakun

*THAT the report dated April 1, 2025, regarding "Agricultural Plastics Recycling Pilot Project Update" be received for information.*

CARRIED

Discussion ensued regarding increases in agricultural plastics collection in the spring periods in the McBride area and the need for continued advocacy for funding of the agricultural plastics recycling program.

Moved by Torgerson  
Seconded by Atkinson

*THAT the Committee recommends to the Board that the collection of agricultural plastics at the McBride Regional Transfer Station be discontinued as of June 30, 2025, and the remaining pilot program funding be used for collection from already established on-farm compactors in the McBride area.*

CARRIED

Moved by Ramsay  
Seconded by Beckett

*THAT the Committee recommends to the Board that the Regional District continue to advocate for inclusion and funding of agricultural plastics recycling within the Extended Producer Responsibility Policy recycling program.*

CARRIED

5.2 **Compaction and Cover of Demolition Materials – Mackenzie Select Waste Landfill**

Moved by Atkinson  
Seconded by Torgerson

*THAT the report dated April 1, 2025, regarding "Compaction and Cover of Demolition Materials - Mackenzie Select Waste Landfill" be received for information.*

CARRIED

Moved by Atkinson  
Seconded by Dunphy

*THAT the Committee recommend to the Board that a competitive bid process be entered into for Compaction and Cover of Demolition Materials at the Mackenzie Select Waste Landfill.*

CARRIED

5.3 **Supply and Delivery of two Crew Cab 4x4 Pickup Trucks for Environmental Services – Solid Waste Operations**

L. Zapotichny, General Manager of Environmental Services, responded to a query from a Director regarding equipment available for routine inspections, maintenance, winter snow plowing and sanding.

Moved by Dunphy  
Seconded by Empey

*THAT the report dated April 4, 2025, regarding "Supply and Delivery of two Crew Cab 4x4 Pickup Trucks for Environmental Services - Solid Waste Operations" be received for information.*

CARRIED

Moved by Ramsay  
Seconded by Skakun

*THAT the Committee recommend to the Board that a competitive bid process be entered into for the supply and delivery of two crew cab 4x4 pickup trucks for Environmental Services - Solid Waste Operations and that the bid process include options for both new and lease return vehicles.*

CARRIED

Director Kaehn entered the Boardroom at 10:09 a.m.

**5.4 Contract ES-22-03 – Solid Waste Hauling Services – Hixon, Shelley, and Willow River Regional Transfer Stations**

Moved by Torgerson  
Seconded by Ramsay

*THAT the report dated April 1, 2025 regarding "Contract ES-22-03 – Solid Waste Hauling Services – Hixon, Shelley and Willow River Regional Transfer Stations" be received for information.*

CARRIED

Moved by Atkinson  
Seconded by Dunphy

*THAT the Committee recommend to the Board that Contract ES-22-03 – Solid Waste Hauling Services – Hixon, Shelley and Willow River Regional Transfer Stations be approved for a one-year contract extension to Environmental 360 Solutions Ltd. for the term of July 1, 2025 – June 30, 2026.*

CARRIED

**5.5 Contract ES-22-04 – Solid Waste Hauling Services – Miworth and Buckhorn Regional Transfer Stations**

Discussion ensued regarding the acquisition of Westbin Waste 2017 Ltd. by Environmental 360 Solutions Ltd. and the importance of addressing these circumstances in future reports.

Moved by Beckett  
Seconded by Empey

*THAT the report dated April 1, 2025 regarding "Contract ES-22-04 – Solid Waste Hauling Services – Miworth and Buckhorn Regional Transfer Stations" be received for information.*

CARRIED

Moved by Beckett  
Seconded by Atkinson

*THAT the Committee recommend to the Board that Contract ES-22-04 – Solid Waste Hauling Services – Miworth and Buckhorn Regional Transfer Stations be approved for a one-year contract extension to Environmental 360 Solutions Ltd. for the term of July 1, 2025 – June 30, 2026.*

CARRIED

**5.6 Contract ES-22-07 – Roll-off Bin Hauling Services - Foothills Boulevard Regional Landfill**

Moved by Ramsay  
Seconded by Skakun

*THAT the report dated April 1, 2025 regarding “Contract ES-22-07 – Roll-off Bin Hauling Services - Foothills Boulevard Regional Landfill” be received for information.*

**CARRIED**

Moved by Skakun  
Seconded by Torgerson

*THAT the Committee recommend to the Board that Contract ES-22-07 – Roll-off Bin Hauling Services - Foothills Boulevard Regional Landfill be approved for a one-year contract extension to Environmental 360 Solutions Ltd. for the term of July 1, 2025 – June 30, 2026.*

**CARRIED**

**5.7 Leased ATCO Trailer Purchase/Buyout – Foothills Boulevard Regional Landfill**

Moved by Beckett  
Seconded by Ramsay

*THAT the report dated April 1, 2025, regarding “Leased ATCO Trailer Purchase/Buyout - Foothills Boulevard Regional Landfill” be received for information.*

**CARRIED**

Moved by Torgerson  
Seconded by Atkinson

*THAT the Committee recommend to the Board that the Regional District purchase the leased ATCO office trailer located at the Foothills Boulevard Regional Landfill (FBRL) for the amount of \$13,542.00 plus taxes.*

**CARRIED**

**5.8 Leased Bobcat T550 Skid Steer Purchase/Buyout – Valemount Regional Transfer Station**

Discussion ensued regarding current lease payments for the Valemount Regional Transfer Station Bobcat T550 Skid Steer.

Moved by Torgerson  
Seconded by Empey

*THAT the report dated April 4, 2025, regarding the “Leased Bobcat T550 Skid Steer Purchase/Buyout – Valemount Regional Transfer Station” be received for information.*

**CARRIED**

Moved by Torgerson  
Seconded by Atkinson

*THAT the Committee recommend to the Board that the Regional District purchase the leased Bobcat T550 skid steer located at the Valemount Regional Transfer Station for the amount of \$47,500.00 plus taxes.*

**CARRIED**

**6. Correspondence**

There was no correspondence.

**7. New Business**

There was no new business.

8. **Adjournment**

Moved by Empey  
Seconded by Dunphy

*THAT the meeting be adjourned - 10:16 a.m.*

*CARRIED*

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Chair

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General Manager of Legislative and  
Corporate Services



# REGIONAL DISTRICT of Fraser-Fort George

Main Office: 155 George Street, Prince George, BC V2L 1P8  
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## REPORT FOR COMMITTEE CONSIDERATION

TO: Chair and Members, Environment and Parks Standing Committee File No.: CONT 1.1.2

FROM: Darren Wahl, Manager of Solid Waste Operations

DATE: July 4, 2025

SUBJECT: ES-25-06 - Fibre Recycling Bin Hauling Services – Rural Transfer Stations

SUMMARY: Purpose: Consider Award of Contract  
Attachments: Backgrounder  
Previous Reports: Item No. 5.2, March 2025

### RECOMMENDATION(S):

1. THAT the report dated July 4, 2025 regarding “ES-25-06 Fibre Recycling Bin Hauling Services – Rural Transfer Stations” be received for information.
2. THAT the Committee recommend to the Board that Contract ES-25-06 Fibre Recycling Bin Hauling Services at Rural Transfer Stations be awarded to Environmental 360 Solutions Central Interior Ltd.

ENTITLEMENT	HOW VOTE COUNTED
All 1 Director/1 vote	Majority
All 1 Director/1 vote	Majority

### ISSUE(S):

At the regular meeting held on March 20, 2025, the Board approved entering into a competitive bid process for fibre recycling bin hauling services at rural transfer stations. Invitation to Tender for Contract ES-25-06 - Fibre Recycling Bin Hauling Services – Rural Transfer Stations was available on the Regional District web page and the Provincial BCbid® website as of June 13, 2025, with a closing date of July 2, 2025. One complete bid was received from a qualified service provider.

The Committee is being asked to recommend to the Board to consider the award of Contract ES-25-06 Fibre Recycling Bin Hauling Services at Rural Transfer Stations be awarded to Environmental 360 Solutions Central Interior Ltd. Price breakdown will be included in the backgrounder attached to this report.

### RELEVANT POLICIES:

1. Regional District of Fraser-Fort George Delegation Bylaw No. 3276, 2022
  - requires contracts over \$100,000 in value to be considered for approval by the Board
2. Policy RD-03-09: Procurement of Goods and Services
  - provides for procurement levels and limits
3. 2015 Regional Solid Waste Management Plan:
  - provides guidance for residual waste management
  - establishes waste diversion targets



**STRATEGIC PRIORITIES ALIGNMENT:**

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> Indigenous and Intergovernmental Partnerships | <input type="checkbox"/> Organizational Strength and Adaptability | <input checked="" type="checkbox"/> Quality Community Services | <input checked="" type="checkbox"/> Environmental Stewardship and Climate Action |
| <input type="checkbox"/> Awareness and Engagement                      | <input type="checkbox"/> Statutory or Routine Business            |  |  |

**SERVICE RELEVANCE:**

The Regional District provides solid waste services for the entire Regional District of Fraser-Fort George including waste diversion opportunities and is committed to supporting waste diversion strategies outlined in the 2015 Regional Solid Waste Management Plan.

**FINANCIAL CONSIDERATION(S):**

Provisions for this service are reflected in the 2025 Solid Waste Management (3305) and Waste Reduction Services (3307) budgets.

**OTHER CONSIDERATION(S):**

The earliest potential start date for the return of this service to the rural transfer station network is anticipated to be September 1, 2025.

**DECISION OPTIONS:**

1. Approve recommendations.
  - a recommendation will be made to the Board to consider award of Contract ES-25-06 Fibre Recycling Bin Hauling Services at Rural Transfer Stations to Environmental 360 Solutions Central Interior Ltd.

Other Options:

- a. do not award Contract ES-25-06 Fibre Recycling Bin Hauling Services at Rural Transfer Stations to Environmental 360 Solutions Central Interior Ltd.
  - would leave Cummings Road, Dunster, West Lake, Hixon, Chief Lake, Willow River, Shelley, Berman Lake and Buckhorn Regional Transfer Stations without fibre recycling services
  - would leave environmental services to continue servicing the three cardboard compactors on a month-to-month basis

**COMMENTS:**

Environmental Services Administration recommends that Contract ES-25-06 Fibre Recycling Bin Hauling Services at Rural Transfer Stations be awarded to Environmental 360 Solutions Central Interior Ltd.

Respectfully submitted,

“Darren Wahl”

Darren Wahl  
Manager of Solid Waste Operations

DW:jt



**BACKGROUNDER – ES-25-06 AWARD INFORMATION**

The Regional District issued an Invitation to Tender for ES-25-06 Fibre Recycling Bin Hauling Services – Rural Transfer Stations which was made available on the Regional District web page and the Provincial BCBid® website on June 13, 2025. The tender submittal deadline was July 2, 2025. One qualified submission has been received in response to the tender call.

Environmental 360 Solutions Central Interior Ltd. meets the requirements of the scope of work and the expected outcome of the required services for Contract ES-25-06 Fibre Recycling Bin Hauling Services – Rural Transfer Stations.

Site Name	Price Per Haul (excluding tax)	Estimated Hauls Per Month Using 2023 Data	Estimated Price (excluding tax) Per Month Based on 2023 Data
McBride – Compactor	\$ 915	1	\$ 915
Valemount – Compactor	\$ 1,180	2	\$ 2,360
Mackenzie – Compactor	\$ 817	1	\$ 817
Dunster – Fibre Bin	\$ 916	2	\$ 1,832
Berman – Fibre Bin	\$ 332	2	\$ 664
West Lake – Fibre Bin	\$ 227	3	\$ 681
Hixon – Fibre Bin	\$ 363	1	\$ 363
Chief Lake – Fibre Bin	\$ 187	5	\$ 935
Cummings Rd – Fibre Bin	\$ 181	10	\$ 1,810
Buckhorn – Fibre Bin	\$ 175	6	\$ 1,050
Shelley – Fibre Bin	\$ 181	8	\$ 1,448
Willow River – Fibre Bin	\$ 326	2	\$ 652
<b>Estimated total (excluding tax) per month for hauling all sites</b>			<b>\$ 13,527</b>
<b>Supply and maintain 9 Roll-off containers and swing bins</b>			<b>\$ 1,800</b>
<b>ESTIMATED TOTAL PER MONTH</b>			<b>\$ 15,327 (excluding tax) per month</b>

This cost estimation is based on 2023 haul numbers, including cardboard and mixed paper bins. The cardboard compactor bins in Mackenzie, Valemount and McBride are intended for commercial usage only, with residential packaging and paper material being collected through the Recycle BC program.

The baseline for the bin hauling estimation used the 2023 hauling data, however adjustments have been included in the above table to reflect the five Recycle BC depots that now form part of the Solid Waste Transfer Station network.



# REGIONAL DISTRICT of Fraser-Fort George

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## REPORT FOR COMMITTEE CONSIDERATION

TO: Chair and Members, Environment and Parks Standing Committee

File No.: CONT 1.1.2

FROM: Darren Wahl, Manager of Solid Waste Operations

DATE: March 3, 2025

SUBJECT: Fibre Recycling Bin Hauling Services– Rural Transfer Stations

SUMMARY: Purpose: Consider Competitive Bid Process

Attachments: None

Previous Reports: None

### RECOMMENDATION(S):

1. THAT the report dated March 3, 2025 regarding “Fibre Recycling Bin Hauling Services – Rural Transfer Stations” be received for information.
2. THAT the Committee recommend to the Board that a competitive bid process be entered into for the provision of fibre recycling bin hauling services at rural transfer stations and the servicing of three cardboard compactors in Mackenzie, McBride and Valemount.

ENTITLEMENT	HOW VOTE COUNTED
All 1 Director/1 vote	Majority
All 1 Director/1 vote	Majority

### ISSUE(S):

In 2024 the long-time service provider for multi-material recycling services in the Regional District's transfer station network indicated that they would not be renewing their contract. Environmental Services Administration approached the Regional Board at the February 2024 meeting with different service provision options. It was decided to seek a partnership with Recycle BC to provide expanded recycling collection services at select Regional District facilities, leaving several facilities without any fibre recycling services.

With Recycle BC services established at three locations in fall 2024, and the addition of two more depots coming summer of 2025, Environment Services Administration began to explore options of returning fibre only recycling services to nine rural transfer stations which include: Cummings Road, Dunster, West Lake, Hixon, Chief Lake, Willow River, Shelley, Berman Lake and Buckhorn. The bid proposal will include the continued servicing of three cardboard compactors already in use at the Mackenzie, McBride and Valemount sites.

The Committee is being asked to recommend to the Board that a competitive bid process be entered into for the provision of fibre recycling bin hauling services at rural transfer stations along with the servicing of three cardboard compactors at the Mackenzie, McBride and Valemount sites.

### RELEVANT POLICIES:

1. Regional District of Fraser-Fort George Delegation Bylaw No. 3276, 2022
  - requires contracts over \$100,000 in value to be considered for approval by the Board
2. Policy RD-03-09: Procurement of Goods and Services
  - provides for procurement levels and limits
3. 2015 Regional Solid Waste Management Plan:
  - provides guidance for residual waste management
  - establishes waste diversion targets

**STRATEGIC PRIORITIES ALIGNMENT:**

- |  |   |  |  |
|--|---|--|--|
| <input type="checkbox"/> Indigenous and Intergovernmental Partnerships | <input type="checkbox"/> Organizational Strength and Adaptability | <input checked="" type="checkbox"/> Quality Community Services | <input checked="" type="checkbox"/> Environmental Stewardship and Climate Action |
| <input type="checkbox"/> Awareness and Engagement                      | <input type="checkbox"/> Statutory or Routine Business            |  |  |

**SERVICE RELEVANCE:**

The Regional District provides solid waste services for the entire Regional District of Fraser-Fort George including waste diversion opportunities and is committed to supporting waste diversion strategies outlined in the *2015 Regional Solid Waste Management Plan*.

**FINANCIAL CONSIDERATION(S):**

The prior multi-material recycling program was funded from two budgets: 3305 – Solid Waste and 3307 – Waste Reduction Services. Provisions for this service agreement were considered in the 2025 proposed budget for each service area.

**OTHER CONSIDERATION(S):**

The largest product category by weight collected under the old multi-material recycling program, was fibre products, including newspapers, cardboard, and mixed paper. Bringing this service back to nine transfer stations will continue to support the objectives identified in the 2025 Regional Solid Waste Management Planning. Also included in this objective is the continued cardboard collection at the Mackenzie, McBride and Valemount sites

**DECISION OPTIONS:**

1. Approve recommendations.
  - a recommendation will be made to the Board to enter into a competitive bid process for the provision of fibre recycling bin hauling services at rural transfer stations including the servicing of three cardboard compactors at the Mackenzie, McBride and Valemount sites

Other Options:

- a. do not approve entering into a competitive bid process for the provision of fibre recycling bin hauling services at rural transfer stations along with the servicing of three cardboard compactors in Mackenzie, McBride and Valemount
  - would leave Cummings Road, Dunster, West Lake, Hixon, Chief Lake, Willow River, Shelley, Berman Lake and Buckhorn Regional Transfer Stations without fibre recycling services
  - would leave environmental services to continue servicing the three cardboard compactors on a month-to-month basis

**COMMENTS:**

Environmental Services Administration recommends that a competitive bid process be entered into for the provision of fibre recycling bin hauling services at Cummings Road, Dunster, West Lake, Hixon, Chief Lake, Willow River, Shelley, Berman Lake and Buckhorn Regional Transfer Stations in order to continue to provide some recycling services to these locations. Also to include servicing of three cardboard compactors at the Mackenzie, McBride and Valemount sites.

Respectfully submitted,

“Darren Wahl”

Darren Wahl  
Manager of Solid Waste Operations

DW:jt



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## REPORT FOR COMMITTEE CONSIDERATION

TO: Chair and Members, Environment and Parks Standing Committee

File No.: VEHI 1.2

FROM: Darren Wahl, Manager of Solid Waste Operations

DATE: July 2, 2025

SUBJECT ES-25-07 Supply and Deliver Two 4-Wheel Drive Pickup Trucks

SUMMARY: Purpose: Consider Award of Contract

Attachments: Backgrounder

Previous Reports: Item No. 5.3, April 2025

### RECOMMENDATION(S):

1. THAT the report dated July 2, 2025, regarding "ES-25-07 Supply and Deliver Two 4-Wheel Drive Pickup Trucks" be received for information.
2. THAT the Committee recommend to the Board that Contract ES-25-07 Supply and Deliver Two 4-Wheel Drive Pickup Trucks be awarded to Wood Wheaton Supercentre for the total price of \$115,896 (excluding tax).

ENTITLEMENT	HOW VOTE COUNTED
All 1 Director/1 vote	Majority
All 1 Director/1 vote	Majority

### ISSUE(S):

At the regular meeting held April 17, 2025, the Board approved entering into a competitive bid process for the supply and delivery of two 4-wheel drive pickup trucks for Environmental Services Solid Waste Operations. Request for Proposals for Contract ES-25-07 Supply and Deliver Two 4-Wheel Drive Pickup Trucks was available on the Regional District website and the Provincial BCBid® website as of June 13, 2025, with a closing date of June 27, 2025. Four complete bids were received from qualified service providers.

The Committee is being asked to recommend to the Board to consider the award of Contract ES-25-07 Supply and Deliver Two 4-Wheel Drive Pickup Trucks to Wood Wheaton Supercentre for the total price of \$115,896 (excluding taxes).

### RELEVANT POLICIES:

1. Regional District of Fraser Fort-George Delegation Bylaw No. 3276, 2022:
  - provides for requirement of Board authorization for contracts over \$100,000 in value
2. Policy RD-03-09: Procurement of Goods and Services
  - provides for procurement levels and limits
3. Corporate Climate Change Action Plan:
  - supports the reduction of energy consumption and CO2 emissions in Regional District operations
  - supports the initiative to demonstrate leadership within the Regional District organization and serves as a role model for the community
  - supports the initiative to utilize and operate our fleet vehicles in a manner that conserves energy use and reduces greenhouse gas emissions

**STRATEGIC PRIORITIES ALIGNMENT:**

- |  |  |   |   |
|--|--|---|---|
| <input type="checkbox"/> Indigenous and Intergovernmental Partnerships | <input checked="" type="checkbox"/> Organizational Strength and Adaptability | <input type="checkbox"/> Quality Community Services | <input type="checkbox"/> Environmental Stewardship and Climate Action |
| <input type="checkbox"/> Awareness and Engagement                      | <input checked="" type="checkbox"/> Statutory or Routine Business            |   |   |

**SERVICE RELEVANCE:**

The Regional District operates an extensive network of solid waste facilities with maintenance needs to provide safe access and use to customers, haulers and staff.

**FINANCIAL CONSIDERATION(S):**

The estimated cost for replacement vehicles is reflected in the 2025 Solid Waste Management (3305) budget.

**OTHER CONSIDERATION(S):**

N/A

**DECISION OPTIONS:**

1. Approve recommendations:
  - a recommendation will be made to the Board to consider award of Contract ES-25-07 Supply and Deliver Two 4-Wheel Drive Pickup Trucks to Wood Wheaton Supercentre for the total amount of \$115,896 (excluding taxes)

Other Options:

- a. Do not award the contract to supply and deliver two 4-Wheel Drive Pickup Trucks to Wood Wheaton Supercentre
  - Would leave Environmental Services - Solid Waste Operations without reliable vehicles to perform operational maintenance tasks at regional solid waste facilities.

**COMMENTS:**

Environmental Services Administration recommends that Contract ES-25-07 Supply and Deliver Two 4-Wheel Drive Pickup Trucks be awarded to Wood Wheaton Supercentre.

Respectfully submitted,

“Darren Wahl”

Darren Wahl  
Manager of Solid Waste Operations

DW:jt



**BACKGROUNDER – ES-25-07 AWARD INFORMATION**

The Regional District issued a Request for Proposal for ES-25-07 Supply and Deliver Two 4-Wheel Drive Pickup Trucks which was made available on the Regional District web page and the Provincial BCBid® website on June 13, 2025. The proposal submittal deadline was June 27, 2025. Four qualified submissions have been received in response to the proposal call. Staff has reviewed and evaluated the proposals using the criteria outlined in the Request for Proposal.

The evaluation criteria for the proposal include consideration for:

- Experience/References
- Proposed Product Suitability to Task
- Delivery Date
- Price
- Nearest Service Warranty Facility to Prince George.

Proposal scoring was as follows:

<b>Name</b>	<b>Amount (excluding taxes)</b>	<b>Scoring</b>
Wood Wheaton Supercentre	\$115,896	89
Northland Dodge Chrysler Jeep Ram	\$ 128,143	78
Driving Force Fleet Solutions	\$116.998	56.50
Prince George Ford	\$131,196	50

Wood Wheaton Superstore meets the requirements of the Request for Proposal for Contract ES-25-07 Supply and Deliver Two 4-Wheel Drive Pickup Trucks.



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## REPORT FOR COMMITTEE CONSIDERATION

TO: Chair and Members, Environment and Parks Standing Committee File No.: VEHI 1.2

FROM: Darren Wahl, Manager of Solid Waste Operations

DATE: April 4, 2025

SUBJECT: Supply and Delivery of two Crew Cab 4x4 Pickup Trucks for Environmental Services – Solid Waste Operations.

SUMMARY: Purpose: Consider Competitive Bid Process  
Attachments: None  
Previous Reports: None

### RECOMMENDATION(S):

1. THAT the report dated April 1, 2025, regarding “Supply and Delivery of two Crew Cab 4x4 Pickup Trucks for Environmental Services – Solid Waste Operations.” be received for information.
2. THAT the Committee recommend to the Board that a competitive bid process be entered into for the supply and delivery of two crew cab 4x4 pickup trucks for Environmental Services- Solid Waste Operations and that the bid process include options for both new and lease return vehicles.

ENTITLEMENT	HOW VOTE COUNTED
All 1 Director/1 vote	Majority
All 1 Director/1 vote	Majority

### ISSUE(S):

Environmental Services- Solid Waste Operations requires two pickup trucks to perform routine field and liability inspections, maintenance, winter snow plowing and sanding, and contract supervision at regional transfer stations and solid waste facilities. These facilities are located throughout the Regional District and are operated year-round. Adding two pickup trucks will give Environment Services the flexibility to transfer one 2014 Dodge ½ ton pickup truck to the Valemount Regional Transfer Station and replace the 2017 GMC ¾ pickup truck that was transferred to the Mackenzie Regional Transfer station from the Foothill Boulevard Regional Landfill.

Past procurement processes have not explicitly provided the option for bidders to offer lease return vehicles; however, based on vehicle purchases over the past several years, there has been challenges in procuring new vehicles at the budgeted costs and receiving them in a timely manner. The purchase of a suitable lease return vehicle that may have up to 20,000 kms on its odometer, could certainly fulfil the transportation and operational needs, as well as delivery timelines, for solid waste operations for many years to come. It is also important to note that lease return vehicles:

- still retain manufacturer warranties in most cases and have fully documented service records and dealership warranties; and,
- the average purchase price can be approximately 30% less when compared to a new build purchase price.

The Committee is being asked to recommend to the Board that a competitive bid process be entered into for the supply and delivery of two crew cab 4x4 pickup trucks for Environmental Services Solid Waste Operations and that the bid process include options for both new and lease return vehicles.



**RELEVANT POLICIES:**

1. Regional District of Fraser Fort-George Delegation Bylaw No. 3276, 2022:
  - provides for requirement of Board authorization for contracts over \$100,000 in value
2. Policy RD-03-09: Procurement of Goods and Services
  - provides for procurement levels and limits
3. Corporate Climate Change Action Plan:
  - supports the reduction of energy consumption and CO<sub>2</sub> emissions in Regional District operations
  - supports the initiative to demonstrate leadership within the Regional District organization and serves as a role model for the community
  - supports the initiative to utilize and operate our fleet vehicles in a manner that conserves energy use and reduces greenhouse gas emissions

**STRATEGIC PRIORITIES ALIGNMENT:**

- |  |  |   |   |
|--|--|---|---|
| <input type="checkbox"/> Indigenous and Intergovernmental Partnerships | <input checked="" type="checkbox"/> Organizational Strength and Adaptability | <input type="checkbox"/> Quality Community Services | <input type="checkbox"/> Environmental Stewardship and Climate Action |
| <input type="checkbox"/> Awareness and Engagement                      | <input checked="" type="checkbox"/> Statutory or Routine Business            |   |   |

**SERVICE RELEVANCE:**

The Regional District operates an extensive network of solid waste facilities with maintenance needs to provide safe access and use to customers, haulers and staff.

**FINANCIAL CONSIDERATION(S):**

The estimated cost for replacement vehicles is reflected in the 2025 Solid Waste Management (3305) budget.

**OTHER CONSIDERATION(S):**

The Solid Waste Operation's vehicles drive on various road surfaces in all weather conditions year-round and are occupied by staff for up to six hours per day. The vehicles need to be 4-wheel drive for safety, built for work and economical on fuel.

**DECISION OPTIONS:**

1. Approve recommendations.
  - a recommendation will be made to the Board to consider entering into a competitive bid process for the supply and delivery of two crew cab 4x4 pickup trucks for Environmental Services Solid Waste Operations and that the bid process include options for both new and lease return vehicles.

Other Options:

- a. do not make recommendation to the Board to consider entering into a competitive bid process for the supply and delivery of two crew cab 4x4 pickup trucks for Environmental Services Solid Waste Operations and that the bid process include options for both new and lease return vehicles
  - would leave Environmental Services- Solid Waste Operations without reliable vehicles to perform operational maintenance tasks at regional solid waste facilities.

**COMMENTS:**

Environmental Services- Solid Waste Operations require two crew cab 4x4 pickup trucks to perform tasks such as routine field and liability inspections, winter plowing and sanding, and contract supervision at the different Regional District solid waste facilities. Environmental Services Administration recommends that a competitive bid process be entered into for the supply and delivery of two crew cab 4x4 pickup trucks for Environmental Services- Solid Waste Operations and that the bid process include options for both new and lease return vehicles.

Respectfully submitted,

“Darren Wahl”

Darren Wahl  
Manager of Solid Waste Operations

DW:jt



# REGIONAL DISTRICT of Fraser-Fort George

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## REPORT FOR COMMITTEE CONSIDERATION

TO: Chair and Members, Environment and Parks Standing Committee File No.: LAND 1.8.3

FROM: Darwin Paton, Environmental Services Technologist

DATE: July 2, 2025

SUBJECT: Compaction and Cover Services – Legrand Demolition and Construction Waste Landfill

SUMMARY: Purpose: Consider Competitive Bid Process

Attachments: None

Previous Reports: None

### RECOMMENDATION(S):

1. THAT the report dated July 2, 2025, regarding “Compaction and Cover Services – Legrand Demolition and Construction Waste Landfill” be received for information.
2. THAT the Committee recommend to the Board that a competitive bid process be entered into for compaction and cover services at the Legrand Demolition and Construction Waste Landfill (Legrand Regional Landfill).

ENTITLEMENT	HOW VOTE COUNTED
All 1 Director/1 vote	Majority
All 1 Director/1 vote	Majority

### ISSUE(S):

The Regional District of Fraser-Fort George operates and maintains the Legrand Regional Landfill. This facility accepts demolition, land clearing and construction waste from the two regional transfer station sites, McBride and Valemount, and surrounding area only. To address site operational needs and meet regulatory requirements, continuous compaction and cover services are required. Slope stability and adequate disposal area layout in accordance with the fill plan needs to be maintained. An experienced contractor providing earth works services is required to carry out the routine compaction and cover operations at the site.

The Committee is being asked to recommend to the Board to consider entering into a competitive bid process for the provision of compaction and cover services at the Legrand Regional Landfill.

### RELEVANT POLICIES:

1. Regional District of Fraser-Fort George Delegation Bylaw No. 3276, 2022
  - requires contracts over \$100,000 in value to be considered for approval by the Board
2. Policy RD-03-09: Procurement of Goods and Services
  - provides for procurement levels and limits
3. *Environmental Management Act:*
  - Establishes requirements for solid waste facility closure
4. Landfill Criteria for Municipal Solid Waste 1993, 2<sup>nd</sup> Edition June 2016:
  - outlines requirements for the establishment, operation, closure and post closure of landfills in British Columbia.

**STRATEGIC PRIORITIES ALIGNMENT:**

- |  |   |   |   |
|--|---|---|---|
| <input type="checkbox"/> Indigenous and Intergovernmental Partnerships | <input type="checkbox"/> Organizational Strength and Adaptability | <input type="checkbox"/> Quality Community Services | <input type="checkbox"/> Environmental Stewardship and Climate Action |
| <input type="checkbox"/> Awareness and Engagement                      | <input checked="" type="checkbox"/> Statutory or Routine Business |   |   |

**SERVICE RELEVANCE:**

The Regional District provides solid waste management services to the entire Regional District of Fraser-Fort George including the operation of landfill facilities.

**FINANCIAL CONSIDERATION(S):**

The operation of the Legrand Regional Landfill facility is funded through the Solid Waste Management (3305) Budget.

**OTHER CONSIDERATION(S):**

N/A

**DECISION OPTIONS:**

1. Approve recommendations.
  - recommendation will be made to the Board to consider entering into a competitive bid process for the provision of compaction and cover services at the Legrand Regional Landfill

Other Options:

- a. do not make recommendation to the Board to consider entering into a competitive bid process for compaction and cover services at the Legrand Regional Landfill
  - would result in the Legrand Regional Landfill not meeting regulatory compliance and liabilities for the Regional District of Fraser-Fort George
  - would jeopardize safe operations and site usage
  - would leave the Legrand Regional Landfill without continuous compaction and cover services

**COMMENTS:**

Environmental Services Administration recommends that a competitive bid process be entered into for the provision of compaction and cover services at Legrand Regional Landfill.

Respectfully submitted,

“Darwin Paton”

Darwin Paton  
Environmental Services Technologist

DP:as



# REGIONAL DISTRICT of Fraser-Fort George

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## REPORT FOR COMMITTEE CONSIDERATION

TO: Chair and Members, Environment and Parks Standing Committee File No.: LAND 1.8.3

FROM: Darwin Paton, Environmental Services Technologist

DATE: July 2, 2025

SUBJECT: Logging Services – Legrand Demolition and Construction Waste Landfill

SUMMARY: Purpose: Consider Competitive Bid Process

Attachments: None

Previous Reports: None

### RECOMMENDATION(S):

1. THAT the report dated July 2, 2025, regarding “Logging Services – Legrand Demolition and Construction Waste Landfill” be received for information.
2. THAT the Committee recommend to the Board that a competitive bid process be entered into for logging services at the Legrand Demolition and Construction Waste Landfill (Legrand Regional Landfill).

ENTITLEMENT	HOW VOTE COUNTED
All 1 Director/1 vote	Majority
All 1 Director/1 vote	Majority

### ISSUE(S):

The Regional District of Fraser-Fort George operates and maintains the Legrand Demolition and Construction Waste Landfill (Legrand Regional Landfill). When compacting materials at the landfill soil materials are required to cover the waste immediately after each service to meet regulatory compliance. These soil materials have historically been extracted from onsite burrow pits. Over years of excavation our current burrow area is near depletion. In 2023 an area of future landfill development in the approved 2019 Design, Operations and Closure Plan for the site was identified as suitable for the development of a soil extraction area or burrow pit. The area identified was forested and a license to cut was applied for. Through consultation and discussion with the Ministry of Forests, the license to cut was issued in June of 2025.

The Committee is being asked to recommend to the Board to consider entering into a competitive bid process for the provision of logging services at the Legrand Regional Landfill.

### RELEVANT POLICIES:

1. Regional District of Fraser-Fort George Delegation Bylaw No. 3276, 2022
  - requires contracts over \$100,000 in value to be considered for approval by the Board
2. Policy RD-03-09: Procurement of Goods and Services
  - provides for procurement levels and limits
3. *Environmental Management Act:*
  - Establishes requirements for solid waste facility closure
4. Landfill Criteria for Municipal Solid Waste 1993, 2<sup>nd</sup> Edition June 2016:
  - outlines requirements for the establishment, operation, closure and post closure of landfills in British Columbia.

**STRATEGIC PRIORITIES ALIGNMENT:**

- |  |   |   |   |
|--|---|---|---|
| <input type="checkbox"/> Indigenous and Intergovernmental Partnerships | <input type="checkbox"/> Organizational Strength and Adaptability | <input type="checkbox"/> Quality Community Services | <input type="checkbox"/> Environmental Stewardship and Climate Action |
| <input type="checkbox"/> Awareness and Engagement                      | <input checked="" type="checkbox"/> Statutory or Routine Business |   |   |

**SERVICE RELEVANCE:**

The Regional District provides solid waste management services to the entire Regional District of Fraser-Fort George including the operation of landfill facilities.

**FINANCIAL CONSIDERATION(S):**

The operation of the Legrand Regional Landfill facility is funded through the Solid Waste Management (3305) Budget.

**OTHER CONSIDERATION(S):**

N/A

**DECISION OPTIONS:**

1. Approve recommendations.
  - recommendation will be made to the Board to consider entering into a competitive bid process for the provision of logging services at the Legrand Regional Landfill

Other Options:

- a. do not make recommendation to the Board to consider entering into a competitive bid process for logging services at the Legrand Regional Landfill
  - would result in the Legrand Regional Landfill not meeting regulatory compliance and liabilities for the Regional District of Fraser-Fort George

**COMMENTS:**

Environmental Services Administration recommends that a competitive bid process be entered into for the provision of logging services at Legrand Regional Landfill.

Respectfully submitted,

"Darwin Paton"

Darwin Paton  
Environmental Services Technologist

DP:jt