

Thursday, March 20, 2025, 1:30 p.m.

Board Room

155 George Street

Prince George, BC

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**1. Reconvene - Open Session**

We respectfully acknowledge the unceded ancestral lands of the Lheidli T'enneh, on whose land we live, work and play.

**2. Adoption of Agenda**

**Recommendation:**

*THAT the Regional Board agenda for March 20, 2025 be adopted as circulated.*

**3. Consent Agenda**

**3.1 Building Permit Statistics for February 2025**

Purpose: For Information

**Attachments:**

1. Prince George Rural Building Statistics for February 2025
2. McBride Building Statistics for February 2025

**Previous Reports:** None

**3.2 9-1-1 Call Answer and Fire/Rescue Statistics for February 2025**

Purpose: For Information

**Attachments:** None

**Previous Reports:** None

**3.3 Procurement Quarterly Report: October to December 2024**

Purpose: For Information

**Attachments:** None

**Previous Reports:** None

**3.4 Q4 Disbursement Schedules: October to December 2024**

Purpose: For Information

**Attachments:** Disbursement Schedules: October to December 2024

**Previous Reports:** None

**3.5 Agricultural Land Commission Decisions**

Purpose: For Information

**Attachments:**

1. Backgrounder
2. ALC Decision 101503

**Previous Reports:**

1. Item No. 7.1 September 2024 (ALC Application 101503)

4. Adoption of Minutes

4.1 February 20, 2025 Regional Board Meeting Minutes

**Recommendation:**

*THAT the Minutes of the Regional Board meeting held on February 20, 2025 be adopted as circulated.*

5. Public Hearings/Public Considerations

5.1 No scheduled Public Hearings/Public Considerations

6. Development Services

6.1 Proposed Zoning Bylaw No. 2892, 2014, Amendment Bylaw No. 3364, 2024

Purpose: Consider Adoption

Location: 47267 and 47283 Hart Highway – Electoral Area G

Owner: Property 1 – Todd Steele

Property 2 – Cheryl Steele

Applicant: Regional District of Fraser-Fort George

**Attachments:**

1. Proposed Bylaw No. 3364, 2024

Previous Reports: Item No. 7.5, November 2024

**Recommendation:**

*1. THAT the report dated March 7, 2025 regarding “Proposed Zoning Bylaw No. 2892, 2014, Amendment Bylaw No. 3364, 2024” be received for information.*

**Recommendation:**

*2. THAT Zoning Bylaw No. 2892, 2014, Amendment Bylaw No. 3364, 2024 be adopted.*

6.2 Proposed Subdivision Frontage Waiver – Whiskeyfill Road

Purpose: Consider Request

Location: Whiskeyfill Road – Electoral Area H

**Attachments:**

1. Letter from Property Owners dated February 6, 2025

2. Revised Subdivision Layout Sketch dated March 3, 2025

Previous Reports: Item 6.2, January 2025

**Recommendation:**

*1. THAT the report dated March 4, 2025 regarding “Proposed Subdivision Frontage Waiver – Whiskeyfill Road” be received for information.*

**Recommendation:**

*2. THAT a waiver to the 10% frontage requirement in Zoning Bylaw No. 2892, 2014 be approved for subdivision of The Fractional South West 1/4 Of District Lot 7366 Cariboo District Except Plan 17443 and Plan PGP45111.*

7. Development Services - Agricultural Land Commission (ALC) Applications

**7.1 Application for Non-Farm Use in the Agricultural Land Reserve - 103214**

Purpose: Consider Application

Location: Beaver Forest Road – Electoral Area F

Owner: Canfor Forest Products Ltd.

Agent: Jay Strand

Attachments:

1. Backgrounder

2. Agricultural Land Commission (ALC) Application No. 103214

Previous Reports: None

**Recommendation:**

*1. THAT the report dated March 3, 2025 regarding “Application for Non-Farm Use in the Agricultural Land Reserve - 103214” be received for information.*

**Recommendation:**

*2. THAT Application 103214 for Non-Farm Use in the Agricultural Land Reserve on That Part of the South West 1/4 of District Lot 809 Cariboo District Lying to the West of Plan A108 Except the West 66 Feet and Parcel A (G8957) of District Lot 809 Cariboo District Except Plan 20951 be authorized to proceed to the Agricultural Land Commission.*

**8. 2:00 p.m. Public Appearances**

**8.1 No scheduled Public Appearances.**

**9. Chairperson's Report**

**9.1 Summary of the Federation of Canadian Municipalities Sustainable Communities Conference**

Purpose: For Information

Attachment(s): Summary of the FCM-SCC

**Recommendation:**

*THAT the Chairperson's report dated March 5, 2025 regarding the Federation of Canadian Municipalities Sustainable Communities Conference be received for information.*

**10. Directors' Reports**

**11. Administration**

**11.1 Corporate Services**

**11.1.1 Regional Grant-in-Aid Requests**

Purpose: Consider approving Regional Grant-in-Aid requests

Attachments:

1. Policy A5 – Regional Grants-in-Aid to Organizations

2. Grant application from the Network of Emergency Support Services Teams

3. Grant application from Scouts Canada – Camp Hughes

**Recommendation:**

*1. THAT the report dated March 7, 2025 regarding "Regional Grant-in-Aid Requests" be received for information.*

**Recommendation:**

*2. THAT the Board approves a Regional Grant-in-Aid to be provided to the Network of Emergency Support Services Teams in the amount of \$2,000.*

**Recommendation:**

*3. THAT the Board approves a Regional Grant-in-Aid to be provided to Scouts Canada – Camp Hughes in the amount of \$2,890.*

**11.2 Financial Services**

**11.2.1 Proposed 2024 – 2028 Financial Plan Bylaw No. 3346, 2024, Amendment Bylaw No. 3380, 2025**

Purpose: Consider Amending the 2024 – 2028 Financial Plan Bylaw No. 3346, 2024

**Attachments:**

1. Bylaw No. 3346, 2024
2. Proposed Amendment Bylaw No. 3380, 2025

**Previous Reports:**

Item 11.2.2 March 2024

**Recommendation:**

*1. THAT the report dated March 7, 2025 regarding "Proposed 2024 - 2028 Financial Plan Bylaw No. 3346, 2024, Amendment Bylaw No. 3380, 2025" be received for information.*

**Recommendation:**

*2. THAT Regional District of Fraser-Fort George 2024 – 2028 Financial Plan Bylaw No. 3346, 2024, Amendment Bylaw No. 3380, 2025, be now introduced and read a first time.*

**Recommendation:**

*3. THAT Regional District of Fraser-Fort George 2024 – 2028 Financial Plan Bylaw No. 3346, 2024, Amendment Bylaw No. 3380, 2025, be given second and third readings.*

**Recommendation:**

*4. THAT Regional District of Fraser-Fort George 2024 – 2028 Financial Plan Bylaw No. 3346, 2024, Amendment Bylaw No. 3380, 2025 be adopted.*

**11.2.2 Proposed 2025 – 2029 Financial Plan Bylaw No. 3383, 2025**

Purpose: Consider Adoption of Financial Plan Bylaw

**Attachments:**

1. Draft 2025 – 2029 Financial Plan Bylaw No. 3383, 2025
2. Budget Summary
3. Requisition Summary

**Previous Reports:** None

**Recommendation:**

*1. THAT the report dated March 7, 2025 regarding "Proposed 2025 - 2029 Financial Plan Bylaw No. 3383, 2025" be received for information.*

**Recommendation:**

*2. THAT "Regional District of Fraser-Fort George 2025 – 2029 Financial Plan Bylaw No. 3383, 2025" be now introduced and read a first time.*

**Recommendation:**

*3. THAT the rules be suspended and "Regional District of Fraser-Fort George 2025 – 2029 Financial Plan Bylaw No. 3383, 2025" be given second and third readings.*

**Recommendation:**

*4. THAT the "Regional District of Fraser-Fort George 2025 – 2029 Financial Plan Bylaw No. 3383, 2025", be adopted.*

**11.2.3 Community Works Fund – Salmon Valley Volunteer Fire Department Storage Building**

Purpose: Consider Approval of Funding

**Attachments:**

1. Backgrounder
2. Internal Application Community Works Fund
3. Community Works Fund Expenditures Policy RD-08-14

**Recommendation:**

*1. THAT the report dated March 7, 2025 regarding "Community Works Fund - Salmon Valley Volunteer Fire Department Storage Building" be received for information.*

**Recommendation:**

*2. THAT funding from the Community Works Fund, of up to \$150,000 for the Salmon Valley Volunteer Fire Department Storage Building, be approved.*

**11.3 Public Safety**

**11.3.1 Public Safety and Community Services Engineering Consulting Services**

Purpose: Consider Competitive Bid Process

**Attachments:**None

**Previous Reports:**

Item No. 12.2 February 2021

**Recommendation:**

*1. THAT the report dated March 3, 2025 regarding Public Safety and Community Services Engineering Consulting Services be received for information.*

**Recommendation:**

*2. THAT a competitive bid process be entered into for engineering consulting services to support Public Safety and Community Services projects.*

**11.3.2 Public Safety and Community Services Project Management Consulting Services**

Purpose: Consider Competitive Bid Process

Attachments: None

Previous Reports:

Item No.12.1 February 2021

**Recommendation:**

*1. THAT the report dated March 6, 2025 regarding "Public Safety and Community Services Project Management Consulting Services" be received for information.*

**Recommendation:**

*2. THAT the Board approves a competitive bid process be entered into for project management consulting services to support Public Safety and Community Services projects.*

**11.4 Arts, Culture & Heritage**

**12. Environment and Parks**

**12.1 Report from the Chair of the Environment and Parks Standing Committee**

Purpose: Consider Standing Committee Recommendations

Attachments: None

**Recommendation:**

*1. THAT the report dated March 3, 2025 from the Chair of the Environment and Parks Standing Committee be received for information.*

**Recommendation:**

*2. THAT the Board consider the recommendations from Environment and Parks Standing Committee from their meeting held March 20, 2025, as set out in the report.*

**12.2 155 George Street HVAC Assessment Follow-up- Air Handling Unit Standalone Replacement**

Purpose: For Information

Attachments: None.

Previous Reports:

1. Item No. 12.2, February 2025

2. Item No. 12.3, March 2024

3. Item No. 12.2, August 2023

**Recommendation:**

*THAT the report dated March 5, 2025, regarding "155 George Street HVAC Assessment Follow-up – Air Handling Unit Standalone Replacement", be received for information.*

**13. Community Services**

**13.1 Proposed Shell-Glen Fire Protection Service Parcel Tax Imposition Amendment Bylaw No. 3381, 2025**

Purpose: Consider Amending Parcel Tax Imposition Bylaw

Attachments:

1. Consolidated Bylaw No. 2799, 2013
2. Draft Amendment Bylaw No. 3381, 2025

Previous Reports:None

**Recommendation:**

*1. THAT the report dated March 7, 2025 regarding "Proposed Shell-Glen Fire Protection Service Parcel Tax Imposition Amendment Bylaw No. 3381, 2025" be received for information.*

**Recommendation:**

*2. THAT Shell-Glen Fire Protection Service Parcel Tax Imposition Bylaw No. 2799, 2013, Amendment Bylaw No. 3381, 2025 be now introduced and given first, second and third readings.*

**Recommendation:**

*3. THAT Shell-Glen Fire Protection Service Parcel Tax Imposition Bylaw No. 2799, 2013, Amendment Bylaw No. 3381, 2025 be adopted.*

**13.2 Proposed Syms Road Street Lighting Service Parcel Tax Imposition Amendment Bylaw No. 3382, 2025**

Purpose: Consider Amending Parcel Tax Imposition Bylaw

Attachments:

1. Consolidated Bylaw No. 2801, 2013
2. Draft Amendment Bylaw No. 3382, 2025

Previous Reports:None

**Recommendation:**

*1. THAT the report dated March 7, 2025 regarding "Proposed Syms Road Street Lighting Services Parcel Tax Imposition Amendment Bylaw No. 3382, 2025" be received for information.*

**Recommendation:**

*2. THAT Syms Road Street Lighting Service Parcel Tax Imposition Bylaw No. 2801, 2013, Amendment Bylaw No. 3382, 2025 be now introduced and given first, second and third readings.*

**Recommendation:**

*3. THAT Syms Road Street Lighting Service Parcel Tax Imposition Bylaw No. 2801, 2013, Amendment Bylaw No. 3382, 2025 be adopted.*

**14. Community Grants-in-Aid**

**14.1 Community Grants-In-Aid: District C Farmers' Institute – Annual Gathering**

Purpose: Consider Grant Approvals

Attachments:

1. Grant Application Form
2. Community Grants-In-Aid Policy RD-16-20

Previous Reports: None

**Recommendation:**

*1. THAT the report dated March 4, 2025 regarding "Community Grants-in-Aid: District C Farmers Institute - Annual Gathering" be received for information.*

**Recommendation:**

*2. THAT the Board consider the application received from the District C Farmers' Institute for a Community Grant-In-Aid valued at \$2,000, as attached to the report dated March 4, 2025.*

**14.2 Community Grants-In-Aid: Northwest Invasive Plant Council**

Purpose: Consider Grant Approvals

**Attachments:**

1. Grant Application Form
2. Community Grants-In-Aid Policy RD-16-20

**Previous Reports:**None

**Recommendation:**

*1. THAT the report dated March 4, 2025 regarding "Community Grants-In-Aid: Northwest Invasive Plant Council" be received for information.*

**Recommendation:**

*2. THAT the Board consider the application received from the Northwest Invasive Plant Council for a Community Grant-In-Aid valued at \$25,000, as attached to the report dated March 4, 2025.*

**14.3 Grants: Electoral Area A (Salmon River-Lakes)**

Purpose: Grant Approval

**Attachments:**

1. Grant Schedule
2. Grant Applications

**Previous Reports:** None

**Recommendation:**

*1. THAT the report dated March 4, 2025, Grant Schedule and associated grant application forms for Electoral Area A be received for information.*

**Recommendation:**

*2. THAT the Grants for Electoral Area A, as listed in the March Grant Schedule, as attached to the report dated March 4, 2025 be approved.*

**14.4 Grants: Electoral Area D (Tabor Lake-Stone Creek)**

Purpose: Grant Approval

**Attachments:**

1. Grant Schedule
2. Grant Application

**Previous Reports:** None

**Recommendation:**

*1. THAT the report dated March 4, 2025, Grant Schedule and associated grant application form for Electoral Area D be received for information.*

**Recommendation:**

*2. THAT the Grant for Electoral Area D, as listed in the March Grant Schedule, attached to the report dated March 4, 2025 be approved.*



**14.5 Grants: Electoral Area F (Willow River-Upper Fraser Valley)**

Purpose: Grant Approval

Attachments:

1. Grant Schedule
2. Grant Application

Previous Reports: None

**Recommendation:**

*1. THAT the report dated March 4, 2025, Grant Schedule and associated grant application form for Electoral Area F be received for information.*

**Recommendation:**

*2. THAT the Grant for Electoral Area F, as listed in the March Grant Schedule, attached to the report dated March 4, 2025 be approved.*

**14.6 Grants: Electoral Area G (Crooked River-Parsnip)**

Purpose: Grant Approval

Attachments:

1. Grant Schedule
2. Grant Applications

Previous Reports: None

**Recommendation:**

*1. THAT the report dated March 4, 2025, Grant Schedule and associated grant application forms for Electoral Area G be received for information.*

**Recommendation:**

*2. THAT the Grants for Electoral Area G, as listed in the March Grant Schedule, as attached to the report dated March 4, 2025 be approved.*

**14.7 Grants: Electoral Area H (Robson Valley-Canoe)**

Purpose: Grant Approval

Attachments:

1. Grant Schedule
2. Grant Applications

Previous Reports: None

**Recommendation:**

*1. THAT the report dated March 4, 2025, Grant Schedule and associated grant application forms for Electoral Area H be received for information.*

**Recommendation:**

*2. THAT the Grants for Electoral Area H, as listed in the March Grant Schedule, as attached to the report dated March 4, 2025 be approved.*

**15. Correspondence for Consideration**

- 15.1 Letter dated March 3, 2025 from Jackie Edwards Chair, McBride and District Housing Society regarding a request for a Letter of Support for BC Housing funding Application.**

**16. Correspondence for Information**

- 16.1 Provincial Government**

- 16.1.1 Letter dated March 3, 2025 from Erik Lachmuth, A/Executive Director, Indigenous Relations Ministry of Transportation and Transit regarding Transfer of Administration and Control to Simpcw First Nation.
- 16.2 Local Government
  - 16.2.1 Letter dated February 28, 2025 from Ross Siemens Mayor, City of Abbotsford regarding support for proposed UBCM Resolution for Infrastructure Support for Specified Municipalities –Housing Supply Act.
  - 16.2.2 Letter dated February 20, 2025 from Natalya Melnychuk, Board Chair, Columbia Shuswap Regional District regarding the Cooperative Community Wildfire Response Program.
- 16.3 North Central Local Government Association (NCLGA)
  - 16.3.1 Letter dated February 24, 2025 from Judy Greenaway, NCLGA President regarding the Upgrades to the Jasper National Park West Gate. Response letter from The Honourable Steven Guilbeault, Minister of Environment and Climate Change.
- 16.4 General
  - 16.4.1 Letter from Pete Pearson President and Sandy Salt Resolutions Chair, Yellowhead Highway Association regarding the 2025 Resolutions Notice.
  - 16.4.2 Email dated February 26, 2025 from Cathy Peters regarding Human Sex Trafficking, Sexual Exploitation and Child Sex Trafficking.
  - 16.4.3 Letter dated February 20, 2025 from Stephen Thatcher Vice President, Operations E-Comm 9-1-1 regarding NG9-1-1 update.
  - 16.4.4 Letter dated March 10, 2025 from Stephen Thatcher, VP Operations E-Comm 9-1-1 regarding NG9-1-1 Update on CRTC Deadlines and new E-Comm Relationship Lead.
  - 16.4.5 Letter dated February 28, 2025 from West Lake residents regarding the Community Sewage System.
  - 16.4.6 Email dated March 6, 2025 from Robin Ditto, Lead Exchange Organizer, Caledonia Nordic Race Teams regarding the Caledonia Nordic Race Teams Ski Exchange with Club Skinouk.
- 17. Newsletters
- 18. Information (Available on Side Table)
  - 18.1 West Lake Community Sanitary Sewer System Resident Meeting - February 19, 2025
- 19. New Business
- 20. Adjournment